



## GREATER LEBANON REFUSE AUTHORITY

1610 Russell Road • Lebanon • Pennsylvania • 17046

Phone (717) 867-5790

Fax (717) 867-5798

October 12, 2022

File #: 22M-094

Subject: Transmittal of License Renewal Information, Regulations, & Tipping Fees for the Year 2023

Dear Customer:

Commercial Licenses for **2023 will be available November 1, 2022**. There is no fee for vehicles having their current DEP State Waste Transporter License. For vehicles, not requiring the State Waste Transporter License there will be a fee of \$25.00 per vehicle.

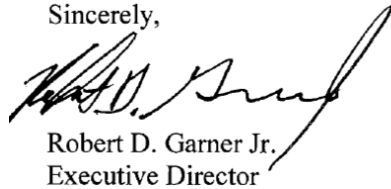
Please complete the enclosed **Application and License Agreement** even if all the information has remained the same.

Prior to a License being issued a current copy of your Certificate of Vehicle Liability, General Liability, and Workers Compensation coverage must be on file with GLRA. If you do not have Workers' Compensation Insurance the owner must sign a Hold Harmless Agreement provided in the packet.

**As a reminder**, any licensees who are routinely collecting residential or commercial recyclables must agree to comply with the requirements of the Lebanon County Recycling Program. Collectors of source separated recyclable materials are required to provide quarterly recycling reports on the specific forms provided by the Lebanon County Recycling Coordinator, Amy Mazzella di Bosco. Licensees must also include a confidential commercial customer list along with the reports directly to the County Recycling Coordinator by the due date on the report. If you should have any questions on recycling, please contact Amy at 717-867-5790 extension 307.

If you should have any questions, or would need assistance, please feel free to contact the GLRA Administrative team, at 717-867-5790.

Sincerely,



Robert D. Garner Jr.  
Executive Director

Enclosures: License Application, Agreement, and a copy of the Regulations of the GLRA



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Phone (717) 867-5790

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October 12, 2022

File # 22M-093

### **GLRA License Agreement-2023**

#### **Agreement with Greater Lebanon Refuse Authority (GLRA) for License to Collect & Transport Municipal and Residual Solid Waste in Lebanon County.**

The undersigned agrees to the following requirements and hereby makes application for license to collect and transport Municipal Solid Wastes in Lebanon County, PA:

#### **Basis of Issue:**

The GLRA License to collect and transport municipal and residual solid waste in Lebanon County will be issued based on the licensee agreeing to comply with the Regulations of the GLRA, a copy of which are attached to this license application. Applicants, by signing this application, acknowledge that they have received a copy of and understand the Regulations of the Greater Lebanon Refuse Authority.

#### **Term:**

The term of the GLRA License will be for the calendar year for Cash and Commercial Licenses. New licenses will be issued starting November 1, and will be valid through December 31 of the following calendar year. There will be no prorating of license fees during the term of the license.

#### **Categories of License:**

1. Cash License – Generally for private citizens who haul only municipal waste materials generated from their household. Loads must be tarped or properly secured, contain no free liquids or hazardous wastes, and be delivered to the facility designated in the Lebanon County Solid Waste Management Plan and the GLRA Rules and Regulations.
2. Commercial License - Collects and transports Municipal Waste and or Residual Waste for a fee. Commercial Licensees are encouraged to establish a charge account. Loads must be tarped or properly secured, contain no free liquids or hazardous wastes. Municipal Wastes must be delivered to the facility designated in the Lebanon County Solid Waste Management Plan and the GLRA Rules and Regulations. This category includes any size of vehicle that is used to collect or transport waste from any property, job site, or location other than the property of the licensee for a fee. Applicants for this category of license also agree to the following:

- a. Commercial Licensee's agree to comply with the requirements of the Lebanon County Recycling Program by providing quarterly recycling reports, on the specific form provided by the Lebanon County Recycling Coordinator, including a confidential commercial customer list, directly to the Lebanon County Recycling Coordinator, by the due date on the report, who will then copy the respective Municipalities and maintain a copy on file.
- b. Dropped materials, resulting from licensee's collection activity, will be removed from streets and roads.
- c. Municipal Waste will be delivered to the facility designated in the Lebanon County Solid Waste Management Plan (GLRA's Landfill on Russell Road, North Lebanon Township).
- d. Recycled materials will be delivered to a facility which provides recycling of these materials.
- e. Trucks used for collection or transportation of waste, which are also used for collection of recyclables, will be labeled with signage which indicates that they contain recyclable material when being used for this purpose.

Licensee agrees to comply with 25 PA Code sections 285.101 through 285.225 and Act 101, Section 1101(e) for municipal waste and 25 PA Code sections 299.201 through 299.232 for residual waste.

**Fees:**

1. The fee for a Cash License shall be \$5.00 per calendar year per vehicle.
2. The fee for a Commercial Waste Collection and Transportation License shall be \$25.00 per calendar year per vehicle.
3. There will be no fee for commercial vehicles, licensed by DEP as Waste Transporters under Act 90, provided the DEP License Number and VIN # of vehicle is provided with the application.

**Revocation or Suspension of License:**

1. Licenses may be revoked or suspended for licensees who do not come into compliance with the GLRA Regulations within five calendar days of notification of violations.
2. Licenses may be suspended for failure to pay the account balance for dumping fees or assessed civil penalties due to the GLRA as required in the GLRA Rules and Regulations.

**Insurance:**

1. A certificate or proof of insurance must be on file with GLRA for all applicants. The Pennsylvania statutory limits of coverage are required for Automobile Insurance and General Liability Insurance. Please contact the GLRA Office for specific requirements of the Certificate of Insurance if required.

2. Commercial license applicants must include verification of Worker's Compensation. The required limits are:

\$100,000 Each Accident  
\$500,000 Policy Limit  
\$100,000 Each Employee by Disease.

3. In absence of verification of insurance for Workers' Compensation Insurance, a Hold Harmless Agreement must be completed and provided with the application.

2023 Agreement:

Applicant/Licensee hereby agrees to comply with all Federal, State and Local laws and all the terms of this agreement as a condition of the issuance and continuation of this license.

By: \_\_\_\_\_

**COMPANY NAME**

\_\_\_\_\_  
**PRINT NAME**

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**PRINT TITLE (I.E. OWNER)**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**PHONE #:**

\_\_\_\_\_  
**EMAIL**

- If a **Corporation (INC.)**, the Secretary or Authorized person must sign, date and affix the corporate seal.

\_\_\_\_\_  
Secretary/Seal or Officer Signature/Seal

-----  
Greater Lebanon Refuse Authority by:

\_\_\_\_\_  
GLRA Manager

\_\_\_\_\_  
Date:



**GREATER LEBANON  
REFUSE AUTHORITY**

1610 Russell Road, Lebanon, PA 17046

**APPLICATION FOR LICENSE – 2023**

(Please complete for all vehicles to be licensed by GLRA)

Charge/Cash Account #: \_\_\_\_\_

GLRA License #	DEP Waste Hauler # (If vehicle over 17,000 lbs.) (If trailer is over 10,000 lbs.)	License Plate #	Vehicle GVWR	Vehicle VIN #	Trailer License Plate #	Trailer GVWR	PD	Rcvd
	WH							
	WH							
	WH							
	WH							
	WH							
	WH							
	WH							
	WH							
	WH							
	WH							

<b>Company Name:</b>		<b>Insurance Name:</b>	
Street Address:		Street Address:	
City, State Zip:		City, State Zip:	
Phone #:	Fax #:	Phone #:	Fax #:

1. By signing this application, I acknowledge receipt of the Greater Lebanon Refuse Authority's Rules and Regulations.
2. All copies of insurances as required by GLRA Rules & Regulations must be included with this application.
3. Please provide/show copies of DEP Cab Cards for each vehicle over 17,000 lbs. and trailers over 10,000 lbs.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**If more than 10 vehicles please make extra copies and complete in its entirety. Place on the bottom of each list the number of pages used.**

Page \_\_\_\_ of \_\_\_\_



**GREATER LEBANON  
REFUSE AUTHORITY**

1610 Russell Road, Lebanon, PA 17046

**HOLD HARMLESS AGREEMENT**

To be completed by applicants for a **Commercial License** to collect municipal solid waste or residual waste in Lebanon County, PA, who are unable to produce a current certificate of Worker's Compensation Insurance Coverage.

Applicant (Name of person or company) \_\_\_\_\_, states that they are exempt from the requirements of PA to carry Worker's Compensation Insurance. Applicant/Licensee hereby agrees to indemnify and save harmless the GLRA, including all of its officers, agents, employees, successors and assigns, whether past of present, from all claims, liabilities, suits, judgments, verdicts, actions or proceedings at law or in equity, of any kind or nature whatsoever, arising out of, connected with or caused by any operation or matter in, or, or related or pertaining to activities of the Applicant/Licensee, which are incident to the exercise of the rights and activities permitted by this license, including, without limitation, injury to property, injury to and sickness and death of each and every person or persons whatsoever, including, without limitation, members of the public, officers, agents, and employees of the Applicant/Licensee, and Applicant/Licensee's contractors and subcontractors.

Signed by \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

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**\*\*\*\*Must be signed by owner (in person) at Scalehouse or Maintenance Facility.**

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***RULES & REGULATIONS***



**January 2023**

**Greater Lebanon Refuse Authority  
1610 Russell Road  
Lebanon, PA 17046**



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## **GLRA-REGULATIONS, AUTHORITY, PURPOSE AND MISSION**

### **I. Authority**

The following Regulations have been adopted, by the Greater Lebanon Refuse Authority (GLRA), under authority granted by **Lebanon County Ordinance 61, enacted October 3, 2019**; all municipalities in Lebanon County, the Solid Waste Management Act, as amended ("Act 97") and the Municipal Waste Planning, Recycling and Waste Reduction Act, as amended ("Act 101").

### **II. Purpose**

The purpose of these Rules and Regulations is to protect the health and welfare of the residents of Lebanon County and the following:

- a. To provide a means whereby GLRA can effectively and efficiently manage the storage, collection, transportation, processing and disposal of solid waste generated in Lebanon County.
- b. Carry forth its duties, obligations and responsibilities to implement the 2020-2030 **Lebanon County Solid Waste Management Plan**.

### **III. Mission**

The mission of GLRA is to manage and dispose of Lebanon County's waste in a manner that protects the health and safety of the public, our workers, and the quality of the environment.

We are directly responsible for disposing of Lebanon County's municipal waste, as well as coordinating and operating recycling programs, on behalf of the County's twenty-six (26) municipalities and the County Commissioners. To accomplish this mission, we operate a waste-management system consisting of a compost facility, landfill, and a recycling center. GLRA promotes recycling, e-recycling, maintains a drop off center, and periodically inspects licensed trucks for condition and compliance with regulatory standards. In addition, it is our intent, with the support of the County Commissioners and state agencies, to develop relationships with neighboring counties to better facilitate management of municipal waste on a regional basis to reduce the quantities of material that remain for disposal after a comprehensive recycling effort.

Plans must be developed for implementation of these efforts since the cost of each activity impacts the cost of living and doing business in Lebanon County. Implementation of the current Lebanon County Waste Management Plan is essential to achieve our mission in the future.

Basic policies, which GLRA will follow, are:

- a. The protection of the public health, and the environment, is of paramount importance and will be foremost in our activities. The program must be distinguished by its technical integrity and excellence at reaching public understanding, support and regulatory compliance.
- b. The program must be conducted such that public confidence is warranted, with means and opportunities provided for participation by affected individuals, organizations, and governments.
- c. The program must be conducted and managed in an efficient and cost-effective manner with full public awareness.

## DEFINITIONS

As used in these Rules and Regulations, the following terms shall have the following meanings:

**ACT 90 (WASTE TRANSPORTATION AND SAFETY ACT) LICENSE:** A license issued by DEP under the provisions of Act 90, 2002.

**AGRICULTURAL WASTE:** Poultry and livestock manure, or residual materials in liquid or solid form, generated in the production and marketing of poultry, livestock, fur bearing animals, and their products, if the agricultural waste is not hazardous. The term includes the residual materials generated in producing, harvesting and marketing of agronomic, horticultural and silvicultural crops or commodities grown on what are usually recognized and accepted as farms, forests or other agricultural lands.

**ASBESTOS WASTE - FRIABLE:** A portion of Regulated Municipal Waste consisting of asbestos, extracted from asbestos ore, and containing more than 1% asbestos by weight that hand pressure can crumble, pulverize, or reduce to powder when dried. Friable Asbestos is Unacceptable Waste.

**ASBESTOS WASTE - NON-FRIABLE:** A portion of Regulated Municipal Waste consisting of material that contains asbestos, extracted from asbestos ore that cannot, with hand pressure be crumbled, pulverized or reduced to powder when dried. Non-Friable Asbestos Waste includes transite board, siding, asbestos shingles and floor tiles.

**BATTERIES:** Includes both Single-Use Batteries (one-time use/non-rechargeable) and Rechargeable Batteries. Single-Use Batteries include Alkaline, Lithium Primary, and Carbon-Zinc batteries from individual, household, or personal electronic items and each individual battery must be no more than 11 pounds. Rechargeable Batteries include Nickel Cadmium (Ni-Cd); Nickel Metal Hydride (Ni-MH); Nickel Zinc (Ni-Zn); Lithium Ion (Li-ion); and Small Sealed Lead (SSLA/Pb) from individual, household, or personal electronic items and each individual battery must be no more than 11 pounds. Both Single-Use and Rechargeable Batteries must be recycled in Lebanon County's Battery Recycling Program or through Lebanon County's At-Home Collection of Household Hazardous Waste Program.

Mass accumulations or collections of Single-Use and Rechargeable Batteries will be addressed under the hazardous waste provisions of GLRA regulations.

Lead Acid Batteries are separate from this definition. (See also "Lead Acid Batteries" below.)

**CHEMOTHERAPEUTIC WASTE:** A portion of Solid Waste resulting from the production or use of anti-neoplastic agents used for the purpose of stopping or reversing the growth of malignant cells. Chemotherapeutic Waste does not include Waste containing anti-neoplastic agents that are Hazardous Waste. Chemotherapeutic waste is Unacceptable Waste.

**CLEAN FILL:** - Material which is acceptable for use as daily, intermediate, or final cover under the current DEP regulations, the PADEP current Management of Fill Policy and meets the Bureau of Solid Waste performance and design requirements of Section 25 273.232-234.

**CLEAN WOOD:** Clean wood waste includes lumber, less than four inches in thickness, which is clean and free of:

- Chemicals
- Oils
- Solvents
- Paint
- Epoxy glue
- Heavy metals
- Other materials that could constitute a hazard to those exposed to the material.
- Treated/Preserved wood
- Railroad ties
- Particle board (OSB)
- Plywood

Small nails are acceptable. Other contaminants will result in rejection of the load and result in billing as regular waste.

**COMMERCIAL/INSTITUTIONAL WASTE:** A portion of Regulated Municipal Waste from stores, office buildings, colleges, schools, churches, banks, hospitals, reformatories, etc.

**CONSTRUCTION/DEMOLITION WASTE:** Regulated Municipal Waste, resulting from construction or demolition of buildings and other structures, includes wood, plaster, drywall and wallboard, metals, and asphalt substances. The term also includes Dredging Waste, street sweepings and Non-Friable Asbestos Waste. The term Regulated Municipal Waste **does not** include the following if they are separate from other Waste and used as **Clean Fill:**

- Uncontaminated soil
- Rock
- Stone
- Gravel
- Brick
- Block
- Concrete
- Asphalt-Concrete (flexible pavement)

**CONTAMINATED SOIL:** A portion of Regulated Municipal Waste, consisting of contaminated earth fill, is typically generated due to a spill or leak. Contaminated Soil is Unacceptable Waste, unless acceptance is specifically approved in writing by GLRA.

**DEP:** The Pennsylvania Department of Environmental Protection.

**ELECTRONIC WASTE:** Electronic Waste, as defined by the Covered Device Recycling Act (Act 108 of 2010), includes desktop and laptop computers, computer monitors, computer peripherals, and televisions.

**FACILITY**: Any specific site or person designated by GLRA as the specific place, site, or person to which Solid Waste or Source Separated Recyclable Materials, or any portion of Solid Waste or Source Separated Recyclable Materials, must be or may be delivered. In the absence of a specific site or person being designated by GLRA, any approved site for the delivery of any category of Solid Waste or Source Separated Recyclable Materials.

A Facility will be deemed an approved Recycling Facility for the purposes of this definition so long as the Facility is:

- In possession of all applicable local, state and federal licenses
- Is operating in accordance with all applicable local, state, federal laws and regulations
- Provides GLRA with such data and information as GLRA requests, including without limitation:
  1. Quantity, type, source, date of receipt of Solid Waste and Source Separated Recyclable Materials that were generated in Lebanon County and delivered to site.
  2. Proof that the site is in compliance with the above mentioned.
  3. In the case of Source Separated Recyclable Materials, proof that all such materials received at the site are, in fact recycled.

**GLRA FACILITY**: Any facility owned or operated by or on behalf of GLRA.

**GENERATOR**: A person who produces or creates any Solid Waste.

**GRASS CLIPPINGS**: Clippings from grass or other similar lawn vegetation, or yard waste contaminated with this material. Grass clippings are in the category of "Greenwaste".

**GREENWASTE**: All garden residues, grass clippings, leaves, shrubbery, tree pruning's less than 4-inch diameter and similar material. Yard waste is not a Regulated Municipal Waste and does not require a license to haul, other than to GLRA facilities.

**HAULER**: Commercial or professional waste haulers.

**HAZARDOUS WASTE**: The term includes garbage, refuse, or sludge from an industrial or other wastewater treatment plant. Sludge from a water supply treatment plant or air pollution control facility, and other discarded material, which may include:

- Solid
- Liquid
- Semisolid
- Contained gaseous material resulting from municipal, commercial, industrial, institutional, mining or agricultural operations. It may be from community activities or

a combination of these materials, which because of its quantity, concentration or physical, chemical or infectious characteristics may do one of the following:

1. Cause or significantly contribute to an increase in mortality or increase in morbidity in either an individual or the total population
2. Pose a substantial, present or potential, hazard to human health or the environment when improperly treated, stored, transported, disposed of or otherwise managed

**HOUSEHOLD HAZARDOUS WASTE:** A portion of Regulated Municipal Waste that would be considered hazardous, under Act 97, but is produced in smaller quantities than those regulated as Hazardous Waste, under Act 97, and is generated by persons not otherwise covered as Hazardous Waste Generators, by Act 97. Household Hazardous Waste includes the following materials and other materials of a similar nature:

- Anti-freeze
- Batteries (Non-Lead Acid and from individual or household use)
- Chlorinated hydrocarbons
- Gasoline and kerosene
- Grease and rust solvents
- Oven, toilet and drain cleaners
- Paints, rust preventatives, stains and wood preservatives
- Pesticides, fungicides, herbicides, insecticides, rodenticides and ant killers
- Photographic and pool chemicals
- Thinners, solvents and furniture strippers
- Transmission and brake fluids
- Used oil or other hydrocarbon-based lubricants
- Wood, metal, rug and upholstery cleaners and polishes
- Roof tar

**INFECTIOUS/PATHOLOGICAL WASTE:** (See 25 PA Code Chapter 271.) A portion of Solid Waste which unless processed, disposed, stored, collected or transported, in accordance with DEP Regulations, is or may be contaminated by disease-producing microorganisms or material or may harm or threaten human health. The term includes the following general waste categories:

- Wastes generated in the diagnosis, treatment, immunization or autopsy of human beings or animals, including research pertaining thereto, as well as the preparation of human or animal remains for interment or cremation, or in the production or testing of biologicals and which falls under one or more of the following categories:
  1. Cultures and stocks of infectious agents and associated biologicals
  2. Human pathological wastes including tissues, organs and body parts and body fluids that are removed during surgery, autopsy, other medical procedures or laboratory procedures.



3. Human blood or items contaminated with liquid human blood
4. Cultures and stocks of etiologic agents
5. Animal waste carcasses, body parts, blood, excretions and bedding of animals that were known to have been exposed to zoonotic infectious pathogens or nonzoonotic human pathogens during research

The term does not include hair, nails, extracted teeth or soiled diapers unless diapers are contaminated with human blood.

**LEAD ACID BATTERY**: any battery defined by the manufacturer as a Lead Acid Battery. (This definition includes almost all automotive, marine, mobile equipment and agricultural electrical storage batteries.) Lead Acid Batteries are a source separated recyclable material.

**LICENSE**: The license to collect municipal waste in Lebanon County, which is issued by the GLRA, is based upon a completed commercial license agreement provided by the applicant.

**MIXED LOADS**: A mixed load is any load which, at the time of discharge into a GLRA facility, contains waste from more than one category described in these Rules and Regulations.

- Waste consisting of Residual Waste, Regulated Municipal Waste, or Source Separated Recyclable Materials shall not be mixed with each other.
- Each type of Residual Waste shall require separate approval for disposal under these Rules and Regulations and no load shall contain more than one of such separately approved category of Residual Waste.

**OVERWEIGHT TRUCKS AND TRAILERS**: Vehicles that exceed their rated or registered gross vehicle weight limits, specifically for a combination vehicle, exceeding 80,000 Lbs. and for a four (4) or five (5) axle vehicle 73,280 Lbs.

**PERSON**: Any individual, firm, partnership, corporation, association, institution, cooperative enterprise, municipality, municipal authority, governmental entity or agency, or any other legal entity whatsoever which is recognized by law as the subject of rights and duties. In any provisions of these rules and regulations prescribing a fine, penalty or other enforcement action, or any combination of the foregoing, the term "Person" shall include the officers and directors of any corporation or other legal entity having officers and directors.

**PLAN**: The **2020-2030 Lebanon County Solid Waste Management Plan**, as adopted and now or hereafter amended or revised.

**PROCESSED INFECTIOUS/PATHOLOGICAL WASTE**: A portion of Regulated Municipal Waste consisting of Infectious/Pathological Waste, which has been rendered non-infectious by sterilization, incineration or other equally effective processing technique. Infectious Waste material that has been processed will be accepted provided a DEP Form 35 is on file.

**PUTRESCIBLE WASTE**: Putrescible Waste is a portion of Regulated Municipal Waste consisting of organic waste materials which, due to biological decomposition, are or tend to be rotten, foul, or odorous, including small dead animals and spoiled foods, but not including sludge. Note: See Special Handling Wastes.

**RADIOACTIVE MATERIAL**: A material that is undergoing spontaneous radioactive decay.

**RADIATION MONITORING AND RESPONSE PLAN**: A plan developed to monitor and respond to radioactive materials, found in waste delivered to the GLRA facility, which has been approved by DEP.

**RECYCLING OR RECYCLED**: The collection, separation, recovery and marketing of Source Separated Recyclable Materials which would otherwise be disposed of or processed as Regulated Municipal Waste.

**REFUSE**: Refuse is that portion of Regulated Municipal Waste, exempting:

- Bulky Waste
- Household Hazardous Waste
- Putrescible Waste
- Special Handling Waste

**REGULATED MUNICIPAL WASTE**: Any Solid Waste generated or collected within Lebanon County that is:

- Garbage
- Refuse
- Industrial lunchroom or office waste
- Other material resulting from operation of residential, municipal, commercial or institutional establishments and from community activities
- Any Sludge not meeting the definition of Residual or Hazardous waste from a municipal, commercial or institutional water supply treatment plant, wastewater treatment plant or air pollution control facility
- Construction/Demolition Waste
- Special Handling

Regulated Municipal Waste does not include Source Separated Recyclable Materials or Unacceptable Waste.

The 2020-2030 Lebanon County Solid Waste Management Plan (SWMP) directs this waste, generated in Lebanon County, to the GLRA landfill. GLRA has entered an agreement with Lebanon County to provide capacity for Lebanon County Waste, to implement the SWMP, and to implement and manage programs for recycling in Lebanon County, through 2030.

**RESIDUAL WASTE**: Garbage, refuse, other discarded material or other waste, including solid, liquid, semisolid or contained gaseous materials resulting from industrial, mining and agricultural

operations and sludge from an industrial, mining or agricultural water supply treatment facility, wastewater treatment facility or air pollution control facility, if it is not hazardous. The term does not include coal refuse as defined in the Coal Refuse Disposal Control Act. The term does not include treatment sludge from coal mine drainage treatment plants, disposal of which is being carried on under, and in compliance with, a valid permit issued under the Clean Streams Law.

**SALVAGING**: The controlled removal of material from a Solid Waste storage, collection, transportation, processing or disposal facility.

**SCAVENGING**: The uncontrolled removal of material from a Solid Waste storage, collection, transportation, processing or disposal site or facility.

**SLUDGE**: Sludge is a portion of Regulated Municipal Waste consisting of solid, semisolid, or liquid waste generated from a municipal, commercial or industrial waste treatment facility or wastewater treatment plant, water supply treatment plant or air pollution control facility, exclusive of the treated effluent from a wastewater treatment plant. Sludge includes coarse screenings, grit and dewatered or air-dried sludge, septic and holding tank pumping's and other residues from a residential, municipal, commercial or institutional water supply treatment plant, wastewater treatment plant, or air pollution control facility. Sludge does not include any materials that are Residual Waste or Hazardous Waste. A DEP Form "43" must be completed before acceptance of Sludge at the GLRA.

**SOURCE SEPARATED OR SOURCE SEPARATION**: The process of separating, or the separation of, Source Separated Recyclable materials from other Solid Waste at the location where generated for the purpose of recycling.

**SOURCE SEPARATED RECYCLABLE MATERIALS**: Materials that (1) are separated from Regulated Municipal Waste at the location where generated in accordance with these Rules and Regulations for the purpose of recycling.

Source Separated Recyclable Materials are limited to the following:

- Aluminum cans
- Aluminum scrap
- Appliances
- Batteries
- Clean wood
- Clear glass
- Colored glass
- Comingle
- Computers, keyboards, computer peripherals, computer monitors and televisions
- Corrugated cardboard
- Empty propane gas cylinders between 1 pound and 100 pounds capacity
- Ferrous & NON-Ferrous (iron or steel) scrap

- Lead acid batteries
- Newsprint
- Office paper
- Magazines/Catalogs
- Plastic containers with a code of 1 or 2
- Single stream
- Steel and bimetallic cans
- Tires
- Green Waste

**SPECIAL HANDLING WASTE:** A portion of Regulated Municipal Waste consisting of materials which, due to their unique characteristics, requires special handling. Examples are full length utility poles or full-length railroad ties requiring size reduction; waste materials requiring a pit to be dug (ex. confidential papers) and similar items which require additional cover material or handling.

Note: Dead livestock or truck load quantities of fowl, fish, or other animals resulting from unique natural events will be accepted as special handling waste with 24 hours' notice. Dead livestock are not Regulated Municipal Waste for the purpose of these regulations and may be rendered or taken to other DEP licensed processing or disposal facilities.

**TIRES:** Automotive, vehicle, truck, bicycles; farm implement or other tires, whether new or used, and are intact.

**TREE STUMPS AND LARGE TREE DEBRIS:** Includes tree stumps, tree branches over 4 inches in diameter and roots. Tree stumps and roots are not a Regulated Municipal Waste and do not require a license to haul, other than to GLRA facilities.

**UNACCEPTABLE WASTE:** Wastes that are not acceptable for disposal at GLRA are listed below. The items noted may be acceptable for recycling or disposed after completing actions where indicated:

- Batteries, unless presented for recycling
- Chemotherapeutic Wastes, Unprocessed
- Compressed Gas Cylinders (unless the valve has been removed or the pressure relief plug is perforated) also, large propane and gas grill tanks that may be recycled if the valve is open
- Drums, barrels, buckets and paint cans unless the following actions are completed: lids have been removed and are both cleaned and free of any residue, or the residue is solidified and non-hazardous
- Electronic Waste, unless presented for recycling
- Explosives, such as Fireworks, Bullets, Shells, Gun Powder, etc.
- Friable asbestos waste
- Hazardous Waste
- Infectious/Pathological Waste
- Lead Acid Batteries

- Liquid Waste (Waste failing EPA 9095 Paint Filter Liquids Test)
- Oil Tanks
- Radioactive materials, other than naturally occurring radioactive materials or short-lived isotopes of man-made radioactive materials which exhibit an exposure rate and half-life acceptable for disposal under the DEP approved GLRA Radioactive Materials Monitoring and Response Plan
- Solid Waste generated outside of Lebanon County
- Tires, unless presented for recycling

**WEIGH SLIP:** Weigh ticket will serve as receipt for each load delivered to GLRA facility. The weigh slip provides the following information, inter alia:

- Source, type, quantity, and delivery point for the Solid Waste.
- Applicable Lebanon County (GLRA) license number.
- Other pertinent information

**WHITE GOODS:** Large appliances including the following, which are acceptable for recycling at the GLRA convenience center and only regulated to a recycling facility. These wastes are unacceptable in the landfill:

- Air Conditioners (Freon)
- Clothes Washing and Drying Machines
- Dishwashers
- Furnaces and Electrical Heaters
- Hot Water Heaters
- Humidifiers
- Refrigerators and Freezers (Freon)
- Stoves and Ovens
- Dehumidifiers (Freon)

## **GENERAL WASTE ACCEPTANCE POLICIES**

1. Only Regulated Municipal Waste, Source Separated Recyclable Materials, and specifically approved Residual Waste, which in each case has been generated in Lebanon County, or specifically addressed in a Multi-County Waste Management Agreement, may be delivered to GLRA facilities.
2. Any person delivering unacceptable waste to a GLRA facility will be responsible for, in addition to payment of the applicable tipping fee, the removal of the unacceptable waste from the site and clean up. Additionally, the person shall be responsible for remediation of any damages resulting from such delivery, and reimbursement of all fines, costs and damages incurred by GLRA as a result of such delivery.
3. If wastes which are unacceptable or “prohibited” under GLRA regulations are identified in the wastes received at GLRA, the person or company who delivered the prohibited material shall be responsible to remove this material from the Site or to the designated container at the Convenience Center on site for proper disposal or recycling. For items such as appliances, tires, and electronic waste, if the vehicle is still on site, the vehicle will be required to return to the landfill and move the prohibited material to the designated container. If the vehicle has departed the site, the prohibited material delivered will be set aside and the person or waste Hauler will be notified immediately that prohibited material was found in their delivery. The person, or waste hauler, will be given 24 hours to relocate the material to the proper container. After 24 hours, GLRA staff will remove tires or appliances to the convenience center and invoice the person or Hauler for time and materials for this service. The minimum charge will be \$100.00 per event, plus fees for tires and freon appliances based on GLRA's standard posted rate. If recurring problems persist, GLRA may take other actions to correct them.
4. Material Recovery Facilities located within Lebanon County, processing Lebanon County Municipal Waste, will deliver the non-recyclable content, of this waste, to the GLRA facility.
5. For the transfer station, the weight of material received from Lebanon County shall be recorded from each delivery. The information will also include: municipality of origin, type of waste, i.e.: construction/demolition, residential, or commercial. This information and tonnage of municipal waste shall be delivered to the GLRA facility periodically within each quarter. Tonnage reports of deliveries received and equivalent municipal wastes delivered to GLRA from the transfer station will be reconciled on a quarterly basis between the transfer station and GLRA.
6. Due to the operational nature of material recovery and transfer station facilities, the total tonnage to be delivered to GLRA will be determined from operational records, and will be exempt from the Out of County Regulation, but will be subject to compliance with ratios and material conformance with the definitions of Municipal Waste and Unacceptable Waste.

## SITE DESIGNATION

The Greater Lebanon Refuse Authority Landfill is the designated site for disposal of municipal waste and construction/demolition waste generated in Lebanon County by the **2020-2030 Lebanon County Solid Waste Management Plan**. All Regulated Municipal Waste collected by a commercial waste service shall be transported directly from the point of collection to the GLRA facility, or other approved point of delivery, in accordance with these Rules and Regulations. Any intervening transfer, unloading, processing, sorting, salvaging, scavenging or reuse is prohibited.

Loads of Household Hazardous Waste, Special Handling Waste, Unacceptable Waste, and Residual Waste shall be transported from the point of collection and delivered, in accordance with these Rules and Regulations, to a facility licensed to dispose of these materials in accordance with applicable federal, state and local regulations.

Source Separated Recyclable Materials shall be transported from the point of collection and delivered, in accordance with these Rules and Regulations, to an approved DEP Facility for the sole purpose of recycling.

Notwithstanding any provisions in these Rules and Regulations, to the contrary, GLRA may change the site designation for any waste.

## LICENSES AND DOCUMENTATION

1. All vehicles transporting Regulated Municipal Waste, to include construction/demolition waste which was generated in Lebanon County, shall be licensed by GLRA. Two categories of license are provided:
  - Cash License – Generally for a private citizen who hauls only municipal waste materials generated from their household. Loads must be tarped and/or securely strapped, contain no free liquids or hazardous wastes, and be delivered to the facility designated in the Lebanon County Solid Waste Management Plan.
  - Commercial License - Collects and hauls municipal waste and/or residual waste, for a fee. Loads must be tarped and/or securely strapped, contain no free liquids or hazardous wastes. Municipal Wastes must be delivered to the facility designated in the Lebanon County Solid Waste Management Plan. This category includes any size of vehicle that is used to collect waste from any property, job site, or location other than the primary residence of the licensee, *for a fee*. This specifically includes those hauling from owned rental units even if no separate fee is charged.
2. No Person shall collect or transport Regulated Municipal Waste generated in Lebanon County in any vehicle that has not been licensed by GLRA.
3. Records Availability:
  - For any dedicated load of municipal waste delivered to GLRA, the Hauler will keep records which identify the origin of this material. GLRA will be provided the

generator's identity if prohibited or hazardous material is identified in the wastes received at GLRA. If wastes classified as "hazardous" material are identified in the load, the GLRA and the waste Hauler will work together to protect our respective employees, equipment and the public. GLRA will request assistance from the Lebanon County Emergency Management Agency (EMA) to contain, control, and isolate hazardous materials, if necessary, until arrangements are made by the Waste Hauler to remove this material from the site in compliance with applicable regulations. GLRA will provide a report of the event to DEP. Waste Haulers and GLRA staff will work together to identify the source of the "hazardous" material, and provide assistance to the generator of this material to prevent a recurrence, when possible. The person or company who delivers the hazardous material will be responsible for all costs of mitigating and removing this material.

- Persons or Haulers who deliver materials identified as "hazardous", classified by the solid waste regulations, to the GLRA facility, and refuse to provide information on the origin, or route information of the load, or refuse to make arrangements for removal of the "hazardous" materials delivered, will have their licenses to operate in Lebanon County suspended.
  - Additionally, haulers will provide information to GLRA concerning wastes originating in Lebanon County, which are the subject of enforcement actions on specific generators, if requested.
4. No person shall commercially collect or transport any waste generated in Lebanon County in any vehicle that is not in compliance with Act 90 of 2002, or as updated.
  5. A license will be issued by GLRA, for each vehicle, to the person who owns or leases the vehicle upon satisfaction of the following conditions:
    - Receipt of a completed License Agreement and the application fee, \$25.00 per year, for each Commercial license
    - \$5.00 per year for each Cash License
    - Any vehicles which has a valid DEP waste transporter license and meet the insurance requirements, below, will be issued a GLRA license at no charge.
  6. The insurance requirements for "Commercial Licensees" are:
    - General Liability: State mandated limits.
    - Business Auto: State mandated limits.
    - Worker's Compensation - (As required by PA law) Note: Commercial Licensees who are not required to have worker's compensation under PA law must sign a release from liability for any claim against GLRA by them or passengers in their vehicles.

Worker's Comp. Statutory Limits of:



\$100,000 Each Accident  
\$500,000 Policy Limit  
\$100,000 Each Employee by Disease.

7. Licenses will be issued on a calendar year basis (January 1 through December 31). There will be no prorated license fees.
8. Licenses shall be readily visible to the scale house operator and/or scanning devices before leaving the scales.
9. Licenses are not transferable from the vehicle or owner for which it was issued.
10. Short Term Lease/Rental Vehicle: If a short term (less than ten day) rental vehicle, from a recognizable rental company, is used to deliver materials to the GLRA facility, a commercial cash license will be issued at the current fee upon presentation of applicable rental or lease agreement, proof of insurance, residence documentation and completion of a license application. This license will be designated for a rental vehicle, in the name of the licensee, and will be valid for the licensee to use with rented vehicle for the 10 (calendar) day maximum rental period. The licensee will be responsible to display the license when the vehicle is used for municipal waste collection or transportation and to enter the GLRA facility.
11. Borrowed Commercial Vehicle: If a Borrowed Commercial vehicle – i.e. from a resident's employer - is used to deliver materials to the GLRA facility, a cash license will be issued at the current fee upon presentation of applicable vehicle registration, proof of insurance and residence documentation. This license will be designated for the borrowed commercial vehicle, in the name of the licensee, and will be valid for the licensee to use with the borrowed vehicle for 10 calendar days. The licensee will be responsible to display the license when the vehicle is used for municipal waste collection or transportation and to enter the GLRA facility.
12. Commercial licenses are not transferable from the vehicle or owner for which the license was issued. If a rented or substitute vehicle is being used while the currently licensed vehicle is being repaired, a temporary license will be issued at no charge.
13. If a license is **lost**, damaged, or destroyed, a **first** replacement license will be issued to that vehicle upon application and at no charge provided the vehicle is currently licensed to the same owner and the license has not expired. **All subsequent replacement licenses will cost \$5.00, GLRA's cost of issuing the sticker, with the same conditions.**
14. Cities, Boroughs and Municipalities, may not require a separate license for operations within their jurisdictions in addition to the GLRA license. The GLRA license fulfills the License Requirement of Lebanon County **Ordinance 61**.
15. GLRA may refuse to issue a license or may revoke a license, for any vehicle which does not comply with DEP, Municipal, Lebanon County or State regulations, including Act 90 of 2002 licensing; weight limitations; or for any vehicle for which insurance coverage is not maintained in accordance with these Rules and Regulations; or for any vehicle owned or leased by a Person

who violates, or whose employees or agents violate, any provision of these Rules and Regulations.

16. Source Separated Recyclable Materials must be documented as to disposition for any generator of Regulated Municipal Waste in which a total of 2 cubic yards of Waste and Recyclables is being generated on a weekly average. A copy of this documentation should be forwarded to the GLRA recycling coordinator on a quarterly basis. Used tires are specifically included in this requirement whether they are for disposal or recycling.
17. Private citizens hauling wastes generated at their primary residence, from their property, will be subject to the requirement for a license and responsible for compliance with these regulations.
18. Each member municipality will be entitled to two complimentary commercial licenses for use by municipal vehicles only.
19. Each commercial collector, processor or hauler of used tires, originating in Lebanon County, Pennsylvania, is responsible for the proper disposal of tires at a facility licensed by DEP. Commercial collectors, processors or haulers of used tires are required to submit a recycling tonnage report form, annually. The Lebanon County Recycling Coordinator will provide the form. Individuals who are collecting, processing or hauling used tires to a facility or location not licensed by DEP, as a tire disposal or recycling facility, are subject to a \$4,000.00 penalty per load after receipt of GLRA regulations.
20. Each load of appliances for recycling, originating in Lebanon County Pennsylvania, must be transported to an approved DEP facility. Commercial collectors, processors or haulers of used appliances are required to submit a recycling tonnage report form, annually. The Lebanon County Recycling Coordinator will provide the form. Individuals who are collecting, processing or hauling used appliances to a facility or location not licensed by DEP as a recycling facility are subject to a \$4,000.00 penalty per load after receipt of GLRA regulations.

## WASTE DISPOSITION & FEES

The various categories of Regulated Municipal Waste, Residual Waste and Source Separated Recyclable Materials, and their disposition within GLRA's Solid Waste Management System, are found below. GLRA's fees for disposal of those materials are described in the fee schedule.

1. **ASH RESIDUE**: Non-hazardous (or exempted) Ash Residue, from municipal waste incinerators, will be accepted only after receipt of **required documents**, GLRA approval of applicable DEP Forms, and laboratory analysis. The fee for processing the DEP license modification will be paid by the applicant. This fee will be waived if it is incurred as part of a multi-county waste management agreement in which GLRA is a beneficial partner. Ash Residue shall not be mixed with any other waste when discharged to a GLRA facility. Ashes from a primary residence of private citizens is acceptable as Municipal Waste and is not included in this category.

(The tipping fee for ash residue will be determined prior to acceptance.)

2. **BULKY WASTE**: Bulky Waste will be accepted by GLRA at the Landfill.
3. **CLEAN WOOD**: Clean wood will be accepted by GLRA at DEP permitted compost facility.
4. **CONSTRUCTION/DEMOLITION WASTE**: Construction/Demolition wastes will be accepted by GLRA at the landfill.
5. **CONTAMINATED SOIL**: No Contaminated Soil will be accepted at GLRA facilities, unless acceptance is specifically approved in writing by GLRA.
6. **ELECTRONIC WASTE**: Electronic Waste, as defined in the definitions of this document, will be accepted at the GLRA Electronics Recycling Facility. In accordance with Act 108 of 2010, Electronic Waste is banned from landfill disposal. Any Electronic Waste appearing on the landfill will be required to be delivered to the Electronics Recycling Facility.
7. **FRIABLE ASBESTOS WASTE**: Friable Asbestos Waste **will not** be accepted at GLRA facilities.
8. **GRASS CLIPPINGS**: Grass clippings will be accepted at the GLRA's DEP permitted compost facility.
9. **GREEN WASTE (YARD WASTE)**: Green Waste will be accepted at the GLRA's DEP permitted compost facility.
10. **HAZARDOUS WASTE**: No hazardous wastes will be accepted at GLRA facilities.

11. **HOUSEHOLD HAZARDOUS WASTE:** This category is collected by a contracted Household Hazardous Waste disposal provider. Residents are to arrange for pick up with the provider, directly, by calling the toll-free number provided in the Recycling Roundup and on our web page: [gogra.org](http://gogra.org). Residents are required to pay a co-pay with the collection. A kit will be provided to package the material for pick-up at the curb. The material will not be accepted at the landfill.
12. **PROCESSED INFECTIOUS/PATHOLOGICAL WASTE:** Processed Infectious/Pathological Waste, which has been sterilized in an EPA/DEP Certified facility, will be accepted at GLRA Landfill if a DEP Form 35 and DEP Form is on file with GLRA approving acceptance of this material.
13. **PUTRESCIBLE WASTE:** Putrescible Waste will be accepted by GLRA at the Landfill and may require Special Handling fees.
14. **REGULATED MUNICIPAL WASTES:** Regulated Municipal Wastes are those municipal wastes regulated by the current Lebanon County Solid Waste Management Plan and will be disposed as described by category.
15. **RESIDUAL WASTE:** GLRA will accept a specific Lebanon County Generator's Residual Waste, subject to capacity availability. The Generator must submit a completed Form "U" to GLRA and DEP to receive specific approval for GLRA acceptance of the Residual Waste. All analytical testing must be updated periodically, in accordance with DEP and all other governmental requirements.

GLRA may obtain samples of the Residual Waste at any time, for analysis at GLRA Expense, or may require the Generator to obtain a new analysis by an independent laboratory at any time at the Generator's expense, in order to confirm the characteristics of the Residual Waste. GLRA may suspend acceptance of Residual Waste, at any time, if the results of such analysis indicate that the characteristics of the delivered material deviate from the analysis submitted with the application.

The hauler must identify each load of Residual Waste, upon arrival, at the Scalehouse.

16. **SOURCE SEPARATED RECYCLABLE MATERIALS:** Source Separated Recyclable Materials may be delivered to any DEP approved material recovery facility for recycling.
17. **SPECIAL HANDLING WASTE:** Loads exclusively consisting of Special Handling Waste may be delivered to GLRA facilities with a minimum of one-hour notice.

## **PAYMENT TERMS & CREDIT POLICY**

### **1. PAYMENT OF FEES and CHARGE ACCOUNTS:**

All users of GLRA facilities shall pay the applicable fees at the time of use of the GLRA facilities unless GLRA has approved a charge account. GLRA will approve a charge account only for:

- A governmental entity
- A person to whom a license has been issued and who has demonstrated, to GLRA's satisfaction, acceptable credit history. In lieu of this, security for payment of the charge account (the "account security") may be required for unknown applicants or those with a limited credit history.
- Security may also be required for any person or governmental entity who has had a delinquent charge account within the preceding twelve months, who has violated GLRA's Rules and Regulations during the preceding twelve months, or who GLRA considers to be a credit risk. The account security shall be equal to the highest monthly fee based upon GLRA's experience of past usage and credit will not be given in an amount which would exceed the amount of the account security on deposit.
- The account security shall be a bond, a cash deposit or an irrevocable letter of credit issued by a bank, which maintains a place of business in Lebanon County, Pennsylvania. The letter of credit shall be in form and substance acceptable to GLRA. Cash deposits will be deposited by GLRA in a demand account in a banking institution of GLRA's choice. Any interest earned on such account shall be retained by GLRA as an administrative charge. GLRA will, within sixty (60) days after payment of the account balance and termination of the charge account, release the bond or refund the balance of the account security.
- Charge Account Customers or Haulers, who are delinquent in payment, will be required to pay for each individual load by credit card, cash or check when using GLRA facilities, until charge account balance is brought to current status.
- If statement charges (including penalty fees) are not paid in full within 30 days from the date of the statement, GLRA will do the following:
  - a. Revoke charge account privileges
  - b. Apply any account security toward the unpaid account balance and refund any balance
  - c. Initiate collection actions

d. In addition, GLRA may revoke all licenses issued to the account holder.

- If charge account privileges are revoked for more than ten (10) days, an account security will be required for reinstatement of any charge account privileges.
- GLRA may, for any reason which GLRA deems appropriate, revoke charge privileges.

2. **ACCEPTABLE FORMS OF PAYMENT:**

- Cash
- Check
- ACH payment
- Money Order
- Debit Card
- Credit Card

There will be a 3.5% surcharge applied to all **credit card** transactions.

3. **NO MONEY MANIFEST:**

- For those times that payment is not possible at the time of service, a “NO MONEY MANIFEST” will be issued. Payment, in this case, is expected within three (3) business days. Should payment not be received, the GLRA will pursue legal action which may include reporting for “Theft of Services”, cancellation of permit and/or other collection actions.
- There will be no charge for the initial use of a NO MONEY MANIFEST within a one-year (12 month) period.
- For each subsequent use of the NO MONEY MANIFEST an Administrative Fee will be added to and included on the invoice.

4. **RETURNED CHECKS:**

All checks returned to GLRA for non-sufficient funds will be subject to a Returned Check fee, plus the Bank Returned Check Costs, in addition to costs of collection, if required.

5. **CREDIT:**

Credit can only be granted through completion of a credit application and evaluation of the applicant’s credit history. Credit approval may be by the Executive Director or a majority action of the Board of the Authority. Credit will not be issued to private companies who have not delivered more than 60 tons of waste on their charge account the previous calendar

year or those not projected to deliver more than three to five tons per month in their application.

6. **DEFINITIONS:**

- Authority - Greater Lebanon Refuse Authority (GLRA)
- Billing Month - the calendar month immediately following the charge month.
- Charge Month - the calendar month during which charges are accrued.
- Credit Suspension Month - the calendar month immediately following the billing month.
- Working Day - a day the Landfill office is open for business.

7. **CHARGE MONTH:**

Charge accounts will be administered, on a calendar month basis, from the opening of business on the first working day to the close of business on the last working day, of any one calendar month.

8. **BILLING MONTH:**

Charges accrued during a charge month must be paid on or before the last working day of the billing month. To assure receipt of payment by the close of business on the last working day of the billing month, payments should be made at the landfill office, or by mailing a check or money order to:

Greater Lebanon Refuse Authority  
1610 Russell Road  
Lebanon, PA 17046

**(Note: Payments via US Mail which are received by GLRA after the last working day of the month and postmarked by the USPS four (4) or more days prior to the last working day of the billing month, will be considered to have been paid on time.)**

9. **CREDIT SUSPENSION:**

If payment in full, for charges accrued during a charge month, is not received at the GLRA office by the close of business on the last working day of the billing month, the account will be considered overdue. Credit for that account will be suspended on the first working day of the credit suspension months in which the last day of the suspension month and cash payments will be required. For immediately prior billing month was a Saturday, Legal Holiday, or day during which the U.S. Postal Service did not deliver mail, the finance charge will be assessed the next business day after the U.S. Postal Service delivers mail if payment is not received. If the overdue charges are received in full on or before the tenth calendar day of the credit suspension month, or the next business day following the tenth day of the credit suspension month if GLRA offices are closed, credit will be reinstated immediately. If payment in full is not received by the tenth calendar day of the credit

suspension month, the credit suspension will remain in effect for the remainder of the month.

1. At the discretion of the Authority, frequent occurrences of credit suspension may result in credit being cancelled. To assure receipt of payment by the close of business on the last working day of the billing month payments should be made at the Landfill office, or by mailing a check or money order to:

Greater Lebanon Refuse Authority  
1610 Russell Road  
Lebanon, PA 17046

2. If paying by U.S. mail, customer must allow sufficient time **four (4) days** to assure delivery by the last working day of the billing month.

10. **FINANCE CHARGE:**

The Greater Lebanon Refuse Authority will assess a 12%, per year, interest rate on charges which are not paid within 30 days of billings. This rate will be charged at 1% per month, or fraction of a month, for the outstanding balance of each account at the end of the month. The finance charge will be assessed on the first day of the credit suspension month. For credit suspension months in which the last day of the immediately prior billing month was a Saturday, Legal Holiday, or day during which the U.S. Postal Service did not deliver mail, the finance charge will be assessed the next business day after the U.S. Postal Service delivers mail, if payment is not received.

11. **COLLECTION OF OVERDUE ACCOUNTS:**

The Greater Lebanon Refuse Authority will act to collect monies due, including legal action where deemed appropriate. On the **tenth** day the payment is overdue, **and no payment discrepancies have been brought to GLRA's attention**, a notice will be provided by certified mail that actions will be taken to collect outstanding balances if full payment is not received in ten calendar days. If payment is not received, collection actions may be initiated immediately after the 10<sup>th</sup> calendar day of notice that the payment is overdue. Action of the full Authority will be required to approve payment plans proposed by debtors.

12. **TRANSFER OF OUTSTANDING BALANCE AND PENALTY (IES) TO NEW OWNER:**

If a commercial waste hauler sells or transfers ownership of a business, or a substantial portion of the assets of a business, with outstanding credit balances or penalties owing to the Greater Lebanon Refuse Authority, the new owner or purchaser shall be obligated to pay any outstanding credit balances and/or penalties of the prior owner or seller. The new owner or purchaser shall be denied access to the Landfill until the credit balances and/or penalties owed to the GLRA by the previous owner or seller are paid in full.



GLRA FEE SCHEDULE EFFECTIVE FROM 01/01/2023<sup>1</sup>

GREEN WASTE	\$36.00/TON	\$ 18.00 MINIMUM CHARGE
GRASS CLIPPINGS	\$36.00/TON	\$ 18.00 MINIMUM CHARGE
CLEAN WOOD	\$36.00/TON	\$ 18.00 MINIMUM CHARGE
RESIDENTIAL	\$72.00/TON	\$ 36.00 MINIMUM CHARGE
CONSTRUCTION/DEMOLITION	\$72.00/TON	\$ 36.00 MINIMUM CHARGE
COMMERCIAL	\$72.00/TON	\$ 36.00 MINIMUM CHARGE
MWWTP SLUDGE	\$72.00 TON	\$ 36.00 MINIMUM CHARGE
RESIDUAL <sup>2,5</sup>	\$65.00-\$72.00/TON	\$32.50-36.00 MIN. CHARGE
TREE STUMPS	\$72.00 TON	\$ 36.00 MINIMUM CHARGE
SPECIAL HANDLING <sup>2,3</sup>	\$75.00/TON	\$ 25.00 MINIMUM CHARGE
ADMINISTRATIVE FEE		\$ 25.00 FLAT FEE
RETURNED CHECK FEE		\$ 25.00 FLAT FEE
Polystyrene Foam	\$330.00/TON	
Propane gas tanks for recycling:	No charge <sup>4</sup>	

<sup>1</sup>Rate increases caused by state mandate will be added on the effective date.

<sup>2</sup>GLRA reserves the right to assess a cubic yardage fee on waste streams, which are characterized as high volume and low density. (Haulers will be made aware of this surcharge before waste is approved for acceptance and a special waste category for that generator will be established.)

<sup>3</sup>For waste materials which require a letter of destruction. An equipment usage fee may also be charged if offloading assistance/excavation prior to disposal, or other equipment time, is required.

<sup>4</sup>No charge is required at this time. If GLRA must pay for this recycling in the future, the charges will be applied based upon costs and without prior notice. Limit is 5 per customer.

<sup>5</sup>Case by case basis contingent upon the density, chemical and physical stability within the Landfill and manageability. Residual waste that is similar in composition to Municipal Waste will be charged a rate of \$72.00/Ton.

The Tipping Fee for any mixed load containing more than one category of Waste shall be the highest Tipping fee applicable to any category of Waste contained in the load.

**Tire Disposal Prices:**

Bicycle	\$ 1.00 each
Motorcycle	\$ 2.00 each
Car (12" to 17")	\$ 4.00 each
Pick Up Truck (6 ply & over)15" to 17"	\$ 6.00 each
Truck (18" to 23")	\$12.00 each

Other Tires (i.e. farm, tractor, heavy equipment tires, chips, segments, etc., will be weighed and charged at the rate of: \$ 0.20 per pound.

Restrictions on acceptance of tires: No Rims, Rubber Tires Only, Steel Belted or Bias Ply tires are acceptable.

**Freon Appliance Surcharge (In addition to tonnage fee):** \$15.00 each

**Equipment Usage Fee:** \$30.00 billed for each 15-minute increment of equipment time

In the event that a backhoe or other piece of equipment is required to assist in emptying a container, an "Equipment Use Fee" will be added to the final invoice.

**Delivery Fee for Compost or Wood Chips**

Bulk loads only, (10 yd minimum): \$30.00

### **PENALTIES**

In addition to the penalties provided herein, GLRA may recover reasonable Attorneys' fees, court costs, court reporters' fees and other expenses of litigation by appropriate action at law against the person found to have violated these Regulations and licenses issued hereunder.

1. **DUMPING, DEPOSITING, STORING OR PERMITTING THE DUMPING, DEPOSITING OR STORING OF ANY REGULATED MUNICIPAL WASTE ON THE GROUND, OR UNDERGROUND, OR INTO THE WATERS OF THE COMMONWEALTH:**

For any person, business or municipality found responsible for dumping, depositing, storing or permitting the dumping, depositing or storing of any Regulated Municipal Waste on the ground, or underground, or into the waters of the Commonwealth, by any means, within Lebanon County, unless a permit for the dumping, depositing, or storage of such Regulated Municipal Waste has been approved for these actions by the PA Department of Environmental Protection, a \$4,000.00 penalty imposed, per violation.

2. **OUT OF COUNTY WASTE:**

- The penalty for any hauler who brings a substantial amount of Out of County Waste, in any single load, into the Greater Lebanon Refuse Authority (GLRA) Landfill is established at \$4,000.00.
- For additional occurrences by the same hauler, the penalty will be multiplied times the total number of occurrences that out of county trash was found in loads brought into the Landfill, during the calendar year.
- The Hauler will be denied access to the Landfill until the total penalty and any other outstanding balance owed to the GLRA is paid in full. Note: The term "outstanding balance" means any amount due to GLRA which is at or beyond the provisions of the credit policy. If the credit account is current, the only amount that is due and payable immediately is the penalty amount. The new owner will not be held accountable for

the number of penalty occurrences of the previous owner after any existing debt from the previous owner is paid in full. The penalty will be invoked immediately after it can be shown that out of county trash was in the hauler's load. The GLRA staff will keep a sampling proof that a violation did occur, and record the event in writing, giving the approximate time, date, and the name of the hauler and a brief description. The Operations Manager and at least one other witness will apply their signature and the date signed.

- The GLRA Staff will prepare an invoice for the total amount of the penalty. The invoice, along with a statement for any outstanding charge balance, will be sent by certified or registered mail to the hauler. The GLRA staff will also telephone the Hauler, if other than the driver, and inform the company that an incident has occurred.

3. **DIVERSION OF REGULATED MUNICIPAL WASTE (from County Plan Designated Facility):**

- For Regulated Municipal Waste or materials regulated as municipal waste, originating in Lebanon County, which is transported to any location other than a GLRA facility without the prior written approval of GLRA, a penalty will be charged to the Company and/or Person operating the vehicle. Waste in stationary containers located in Lebanon County will be deemed to have originated in Lebanon County unless prior notification is made to the GLRA.
- The penalty for any hauler or person who diverts municipal waste from the Designated Facility, the Greater Lebanon Refuse Authority Landfill, is established at \$4,000.00 per occurrence. This will not include materials shipped to an established recycling facility, but does include the residual municipal waste from material recovery and recycling operations.
- The penalty for any business, corporation, organization, or individual which generates municipal waste as the result of a commercial operation and knowingly permits said municipal waste to be burned, buried, spread on the ground, or otherwise diverted from the GLRA Landfill is established at \$4,000.00 per occurrence.
- For additional occurrences by the same hauler, business, corporation, organization, or individual, the penalty shall be multiplied times the total number of occurrences that Lebanon County Municipal Wastes were diverted from the facility designated in the Lebanon County Solid Waste Management Plan, the GLRA Landfill, during the calendar year.
- The penalty will be invoked immediately after it can be shown that Lebanon County Municipal Waste was diverted from the approved GLRA facility.

4. **DELIVERY OF UNACCEPTABLE WASTE:**

- Any hauler, or person, delivering Unacceptable Waste to GLRA facilities shall be responsible for the removal of the Unacceptable Waste from the site, clean-up and remediation of any damages resulting from such delivery, and reimbursement of all fines, costs and damages incurred by GLRA as a result of such delivery.
- Upon delivery of the second, or subsequent, load of Unacceptable Waste in any calendar year, the hauler or person delivering this material will be penalized \$4,000.00 in addition to the responsibility for remediation in the above paragraph.

5. **REJECTED LOADS AND UNSATISFIED CUSTOMERS:**

- A Rejected Load Manifest will be prepared by the weighmaster or other GLRA Staff for any rejected load for such reasons, not limited to:
  - a. The load is comprised of Unacceptable Waste
  - b. The load is comprised of out-of-county waste
  - c. Customer does not have the vehicle registration
  - d. Customer does not have vehicle proof of insurance
  - e. Customer does not have a driver's license
- The Rejected Load Manifest will document the identification and quantity of material rejected, the GLRA license number, the registration number and state of the vehicle, and the driver's license number and state of issuance (if possible).
- The driver will be informed of alternative facilities which may accept the waste rejected by GLRA, and be given 15 calendar days to have a copy of the rejected load returned to GLRA which indicates that the material was delivered to an approved facility for disposal.
- Failure to provide the completed rejected load slip to GLRA in the time allocated may result in cancellation of the GLRA License for individuals, a \$4,000.00 penalty for GLRA five-digit licensed haulers, and distribution of the information to law enforcement agencies to discourage rejected material from becoming litter, or illegally dumped on unauthorized sites.

6. **OPERATING OR USING AN UNLICENSED REFUSE SERVICE:**

- The penalty for any person or organization found collecting or transporting municipal wastes without a valid license from GLRA in Lebanon County, from other than their personal residence, and persons or waste generators using such services, is established at \$4,000.00 for the first occurrence after receipt of GLRA regulations.
- For any additional occurrences by the same removal service, or generator, the penalty shall be multiplied times the total number of occurrences.

- The hauler will be denied access to the Landfill until the total penalty and other outstanding balance owed to the GLRA are paid in full.
- Other enforcement agencies will be notified of violations.

**7. OPEN BURNING OF COMMERCIAL, MUNICIPAL, OR RESIDUAL WASTE:**

- The penalty for any person or organization burning commercial, municipal, or residual wastes without a valid PA DEP permit in Lebanon County is established at \$4,000.00 for the first occurrence, after the receipt of the GLRA regulations.
- For any additional occurrences by the same removal service, or generator, the penalty shall be multiplied times the total number of occurrences.
- Other enforcement agencies will be notified of violations.

**8. OPERATING OR USING AN UNPERMITTED WASTE DISPOSAL SITE:**

- The penalty for any person or organization operating or using a site for disposal of other than exempted wastes, which is not permitted by PADEP in Lebanon County, is established at \$4,000.00 for the first occurrence, after receipt of the GLRA regulations.
- For any additional occurrences by the same person or organization, the penalty shall be multiplied times the total number of occurrences and will result in permanent revocation of licenses to operate a waste removal, transportation or disposal service in Lebanon County.
- The hauler will be denied access to the landfill until the total penalty and any other outstanding balance owed to the GLRA is paid in full.
- Other enforcement agencies will be notified of violations.

**9. TARPING AND SECURING LOADS:**

- All waste in open vehicles or containers must be covered and/or secured to prevent leakage, spillage, dusting or litter. Tarps must remain in place from point of collection until arrival at the designated untarping area at GLRA. Open-sided commercial vehicles must take extraordinary measures to secure waste loads.
- All open vehicles, containers and compactors must be cleaned out, on the working face of the landfill, before leaving the GLRA facility so debris does not scatter over the GLRA or public roadways.
- In the event a vehicle or container leaks, spills, dusts, or litters on any GLRA facility, public road or private property, the person hauling the waste will be responsible for all clean up and for paying any costs resulting from damage occurred.

- Enforcement for failure to have open vehicles or containers tarped or properly secured will be as follows:
  - a. Untarped or unsecured loads will not typically be permitted to enter the facility other than persons obtaining a new license for the first time.
  - b. Commercial vehicles found to be operating in violation of this requirement will be subject to a \$4,000.00 penalty.
  - c. Private vehicles, found to be operating in violation of this requirement, may be subject to termination of the GLRA license for that vehicle.
  - d. Private vehicles, found to be repeat violators, may be subject to an administrative fee for special handling, in addition to the standard tipping fee.
- Written “Tarp Warnings” will be issued to all vehicles entering the facility or observed on the approach routes to the facility without a tarp or properly secured with the exception noted above. Commercial Accounts, having signed for a copy of the regulations with the license, will receive a single warning before corrective measures will be taken. Corrective action for cash accounts will take place on the receipt of a second written tarp warning in accordance with ENFORCEMENT section below.

10. **OVERWEIGHT VEHICLES:**

- Vehicles permitted under the PA Act 90 Regulations will be monitored for PADOT overweight violations, for exceeding the limit for a combination vehicle or for a four (4) or five (5) axle vehicle.
- All overweight vehicles, in accordance with existing regulations will be reported to PADEP. A letter documenting this violation will be sent to the registered owner of the vehicle.
- Loads that exceed two tons over the weight limit will be monitored and tracked to assess the frequency and cause.
- Loads exceeding this limit twice, within a twelve-month period, will be brought to the attention of the Executive Director and a warning letter generated from that office.
- Loads exceeding this limit three times, within a twelve-month period, may receive a second warning letter and up to a \$4,000.00 penalty.
- Loads exceeding this limit four times, within a twelve-month period, will receive a third letter, and may be considered to be in violation of the Regulations of the GLRA, and will be issued a \$4,000.00 penalty.

**11. COMMINGLING OF SOURCE SEPARATED RECYCLABLE MATERIALS WITH WASTE:**

- The penalty for any commercial hauler found to be mixing or commingling source separated recyclable material with wastes to be disposed from a municipal curbside recycling program providing for recycling of specific recyclable materials which have been set out to be collected separately from municipal waste is established at \$4,000.00 for the first occurrence after receipt of the GLRA regulations.
- For additional occurrences by the same commercial hauler, the \$4,000.00 penalty shall be multiplied times the total number of occurrences during the calendar year.
- If the invoice for the penalty becomes overdue, the hauler will be denied access to the landfill until the total penalty and any other outstanding balance owed to the GLRA is paid in full.

## **OPERATING AND SAFETY RULES**

1. Salvaging and Scavenging is prohibited at GLRA facilities.
2. Small children must remain in vehicles at all times, on the GLRA working facilities, unless accompanied by adult supervision. No small children are permitted outside the vehicle, at the Convenience Center nor on the working-face of the landfill, for any reason.
3. Smoking is prohibited at GLRA facilities except in designated smoking areas.
4. Loitering, to include sorting through waste in loads, is prohibited at GLRA facilities.
5. Solicitation is prohibited at GLRA facilities.
6. All vehicles using GLRA facilities must obey all road signs and posted speed limits. Safe and courteous driving practices are to be followed at all times.
7. All drivers and accompanying workers must wear fluorescent tops or fluorescent/reflective vests when outside their vehicle, on the landfill working-face.
8. Any vehicle which activates the Radioactive Materials Monitor will be required to proceed to the vehicle isolation area. At the isolation area, the driver and the vehicle will be monitored and processed per GLRA's DEP approved Radioactive Materials Monitoring and Response Plan. Incoming vehicles must stop before the yellow monitors, while waiting to weigh in. Failure to stop behind the monitor may result in an alarm from the vehicle in front not being recorded. A copy of this plan is available upon request.
9. Roll off boxes or other containers will be allowed to be dropped from vehicles only in areas expressly designated as untopping or unloading areas.
10. Vehicles may not be left unattended at GLRA facilities without prior GLRA approval.
11. All passengers must be in the cab of the vehicle upon arrival at the scale. Riding on the bed or tailgate between the scale and tipping areas or during unloading is prohibited.
12. All vehicles are required to leave a minimum spacing of ten (10) feet between vehicles during unloading.
13. Licensed vehicles, containers and the contents of vehicles and containers are subject to inspection, at any time, by GLRA.
14. All vehicles are to be unloaded at GLRA, with no further processing of materials. Any sorting of wastes, examination of the contents of packages, recycling, or other processing, except for law enforcement activity, will be done at the site where the waste originates. Vehicles, operators and passengers who are found to be delaying or interfering with the operation of the GLRA facility will be requested to leave the facility. Repeated incidents of this nature will result in the license to operate and to collect waste in Lebanon County being cancelled.



15. All licensed commercial vehicles shall be water tight, readily emptied, cleaned with sufficient frequency to prevent insect breeding, odors or other nuisances, and shall be maintained in good repair and in a safe condition. All waste must be secured to the vehicle or container and enclosed or covered with secured tarpaulins to prevent leakage, spillage, dusting or litter. Such enclosures and tarpaulins must remain in place until arrival at the designated unloading or uncovering areas at the GLRA facility.
16. In the event a vehicle or container leaks, spills, dusts or litters on any GLRA facility, public road or private property, the person hauling the waste will be responsible for all clean up and for paying any costs resulting from performance or monitoring such cleanup.
17. GLRA is required to inspect vehicles to verify compliance with DEP regulations. Every vehicle is required to be weighed in and out. Overweight vehicles will be reported to DEP and to the owner. Random compliance inspections by GLRA staff will be conducted. Vehicle owners and DEP will be notified of violations noted.
18. GLRA will investigate public complaints and notify haulers of violations. Failure to correct violations will result in termination of the GLRA license for individuals, and a \$4,000.00 penalty for commercially licensed vehicles, and other measures determined to be appropriate by GLRA.
19. Vehicles unloading at the Convenience Center will have the engine turned off and the parking brake set.

**OPERATION OF VEHICLES ON GLRA FACILITIES AND ROADWAYS LEADING  
TO GLRA FACILITIES**

All vehicles are expected to be operated in a safe manner and comply with the posted signage and speed limits. In addition, drivers are expected to slow down for road conditions, and follow the directions of GLRA personnel.

Vehicles operated in a manner which endanger the public, GLRA employees, customers or tour groups are considered to constitute a hazard and will be subject to enforcement under this policy. Specifically prohibited is the passing of other moving vehicles traveling in the same direction on access roads, passing a school bus on access roads, speeding near a school bus, the operation of a vehicle in any manner which endangers children or passengers of a school bus or tour group either moving or stopped.

Any driver of a vehicle that is determined by the management of the GLRA to be operating a vehicle in a manner which constitutes a hazard on the GLRA facilities may be subject to the measures outlined in SECTION XV; ENFORCEMENT.

All appeals to any action taken will be forwarded to the GLRA Enforcement and Regulatory Compliance Committee for consideration. A recommendation will be made by that Committee to the full Authority in regular session.

## OPERATING HOURS

The Landfill will be open for the delivery of waste between the hours of 7:00 a.m. to 4:00 p.m. Monday through Friday and 8:00 a.m. to 12:00 noon on Saturdays. Gates will close at 3:50 p.m. on weekdays and 11:45 a.m. on Saturdays. Vehicles must be unloaded and off site by 4:00 p.m. on weekdays and by 12:00 p.m. noon on Saturdays.

**In the event a General State of Emergency is declared by the State of PA, or Lebanon County, GLRA facilities will be closed for business until such time as major highways in Lebanon County are deemed safe to travel.**

The Landfill will be closed on the following legally observed holidays:

New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, ½ day Christmas Eve, Christmas Day, and ½ day New Year's Eve.

On Saturdays, immediately following any of these full-day holidays that fall on a Friday, the facility will open at 7:00 a.m.

The GLRA facilities will close at 12:00 p.m. the last working day before Christmas. If Christmas is on a Sunday or Monday the GLRA will close at 12:00 p.m. the Friday before.

The GLRA facilities will close at 12:00 p.m. on New Year's Eve that falls during a weekday.

When one of the “floating” holidays – those that fall on different days of the week than GLRA observes, specifically: Independence Day, Christmas and New Year's Day – fall on a weekend, GLRA will be closed Saturday and Sunday and open the landfill on Monday. The offices will be closed on Monday.

Operating Hours may be altered from time to time without notice, due to weather emergency, personnel safety, or as deemed necessary or appropriate by the Chairperson or Executive Director, GLRA.

If the GLRA facilities are closed for an extended period due to weather emergencies, notice will be provided to local radio stations. Closing of the facility due to localized lightning or electrical storms will occur on an as needed basis, with no advance warning.

## **LIABILITY**

GLRA will not be liable for any actions, errors or omissions of:

- Contractors of GLRA
- Persons authorized to use or enter GLRA facilities or trespassers at GLRA Facilities
- All Persons proceeding onto, or using, GLRA facilities do so at their own risk, including public use areas, trails and the Union Canal
- Specifically, GLRA will not be liable for personal injury, tools, spare tires, flat tires, damage to vehicles, or damage to other property and equipment brought onto, parked, or stored on GLRA facilities.
- Persons, other than GLRA staff, using GLRA public use areas outside the posted operating hours will be trespassing unless written permission for an exception has been granted by the Executive Director, Operations Manager, or person delegated acting authority for this purpose.

## **ENFORCEMENT**

The generator, the person licensed, and the person operating the vehicle, shall be responsible and accountable for any non-compliance with these Rules and Regulations including reimbursing GLRA for all fees, any/all costs and damages incurred by GLRA as a result of such violation.

In the event of any violation of these Rules and Regulations, fees and charges, or of any other applicable governmental regulations GLRA may:

- Revoke the GLRA license from the violating vehicle
- For Cash licensees, revoke all GLRA licenses issued to the person who is the owner of the violating vehicle or container.
- A \$4,000.00 penalty for GLRA licensed vehicles.
- Suspend the privilege of using GLRA facilities of the person driving or operating the violating vehicle.
- Take such other action, as GLRA shall deem to be appropriate.

## **VALIDITY AND ENFORCEABILITY**

If any provision of these regulations shall for any reason be held not to be valid or enforceable, the effected portions shall not alter the remaining regulations; and the regulations shall be construed and enforced consistent with their express purposes as if such invalid or unenforceable provision had not been contained in these regulations.

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