

Greater Lebanon Refuse Authority
Board of Directors Meeting Minutes
For the April 3, 2024 Meeting

The regular meeting of the Greater Lebanon Refuse Authority was held on April 3, 2024 at the Greater Lebanon Refuse Authority and via telephone conference. CHAIRMAN – John Poff of South Lebanon Township called the meeting to order at 7:00 PM. Members noted (*) were in attendance or via telephone conference.

*	CHAIRMAN – John Poff, S. Lebanon Township
*	VICE CHAIRMAN - Bonnie Grumbine, North Lebanon Township
	SECRETARY – Brent McFeaters, North Annville Township
*	ASST. SECRETARY – LuAnn Horn, West Lebanon Township
*	TREASURER – Clifford R. Berger, Bethel Township
*	ASST. TREASURER – Charles Olt, South Londonderry Township
*	Eric D. Adams, Palmyra Borough
	Bill Behney, Richland Township
*	Paul Bird, Jonestown Borough
	Jeremiah Boyer, Jackson Township
*	James W. Cantrell Jr., Swatara Township
	Thomas Embich, Annville Township, Alternate
*	Edward Fogelsanger, South Annville Township
*	David Lloyd, West Cornwall Township
*	Roberta DeSantis, Millcreek Township
*	Frankleen Gibson, East Hanover Township
	Larry Herr, Union Township
	Chris Horst, Heidelberg Township
*	Karl Kerchner, Mt. Gretna Borough
	Elizabeth Lindsay, Cleona Borough
*	Jean Elia Long, North Cornwall Township
	Barry Ludwig, Myerstown Borough
	Howard MacFadden, Cornwall Borough
*	Heidi Neiswender, North Londonderry Township
	Joseph Viozzi, Annville Township
*	Jenny Wyatt, Lebanon City

Also, in attendance were Robert Garner, Jr., Executive Director, James Zendek, Senior Staff Engineer, Loretta Baker, Operations Manager, Matthew Karinch, Esq., Solicitor, and Tina Long, Recording Secretary.

PUBLIC COMMENTS/PRESENTATIONS

No Public Attendees or Comments

On a **MOTION** by DeSantis, SECONDED by Neiswender, Members APPROVED a motion to excuse Elizabeth Lindsay, Brent McFeaters and Barry Ludwig from the April meeting.

MINUTES OF THE LAST MEETING

On a **MOTION** by Grumbine, SECONDED by Long, Members APPROVED the March 2024 Meeting Minutes with no corrections.

EXECUTIVE DIRECTOR'S REPORT

A copy of the report is attached and hereto made part of the minutes.

The new offices are going forward as planned and we will be planning to move everyone from the current Administration offices into the new building on April 16.

Mr. Garner mentioned that we have been able to make some changes to the record retention policy and we will be reducing our storage of paper files going forward as well as purging of old records prior to the office being moved.

On a **MOTION** by Cantrell, SECONDED by Neiswender, Members APPROVED the 1109 Trust (Closure/Post Closure Care Fund) contribution to remain at zero for 2024.

In house audit will begin on Monday April 8, 2024. All items are prepared for audit to begin.

COMPLIANCE OFFICER'S REPORT

A copy of the report is attached and hereto made part of the minutes.

Residual Waste customers are required to fill out a Form 26R each year. So far it appears as though GLRA has received the majority of these forms for this year. Customers that have not yet returned this report are being contact to have them returned.

A diversion of waste penalty letter has been issued to a company of Central PA that was servicing North Londonderry Township via a residential dumpster. The name on this dumpster was not one of the GLRA customers. Ms. Miller was in contact with the Company to explain that Lebanon is a flow-controlled county and the GLRA requirements for obtaining a permit for disposal. To date, we have not yet received this trash and the dumpster is no longer at the residence where it was seen. A penalty will be imposed if this trash is not brought into our facility.

OPERATION MANAGER'S REPORT

A copy of the report is attached and hereto made part of the minutes.

On a **MOTION** by Long, SECONDED by Bird, Members APPROVED going out to bid for the following items in accordance with the approved capital budget for 2024.

Item to Bid	Not to Exceed Costs
Replace the shed roof on the ES Heilmandale Rd Property	\$40,000
Replace siding on the Shed located at 1610 Russell Rd.	\$35,000
Replace tarp machine and accessories including the purchase 5 Tarps	\$135,000

On a **MOTION** by Long, SECONDED by DeSantis, Members APPROVED the purchase of the following items through CoStars in accordance with the approved capital budget for 2024.

Item to be purchased via CoStars vendors	Not to Exceed Cost
Brush handling Grapple for Rubber Tire Loader	\$25,000
John Deere Gator	\$35,000
Rebuild the 2006 D6 Caterpillar Dozer	\$300,000

Heavy Equipment Operator Training has been completed for this year. Training went very well and there were very good suggestions received from our operators.

RECYCLING COORDINATOR'S REPORT

A copy of the report is attached and hereto made part of the minutes.

Lebanon County annual Recycling report is almost complete. We are still awaiting 1 report and will expect to have the 2023 completed numbers by the next board meeting in May.

The 2024 Refuse Reports have been distributed through the SAVE.COM flyer insert this year. Additional reports are available for Board members to take with to their Municipality. Feel free to contact GLRA if you need more of these reports.

STAFF ENGINEER'S REPORT

A copy of the report is attached and hereto made part of the minutes.

After a period of time, GLRA has now received their updated Permit Modification to the Water Quality Monitoring Plan associated with permit 101544. Requirements associated with this report will take effect in the second quarter of 2024.

On a **MOTION** by DeSantis, SECONDED by Long, Members APPROVED going out to bid for 10 HP air compressor to power water pumps to be installed in the vertical wells.

TREASURER'S REPORT

A copy of the report is attached and hereto made part of the minutes.

On a **MOTION** by Neiswender, SECONDED by Fogelsanger, Members APPROVED to pay current monthly obligations as presented.

SOLICITOR'S REPORT

Nothing to Report

PERSONNEL COMMITTEE REPORT

On a **MOTION** by Poff, SECONDED by DeSantis, Members APPROVED the annual review and associated Annual Merit Bonus for Amy Mazzella di Bosco, in accordance with the Committee recommendation and the Compensation Policy.

OLD BUSINESS

May 17 an open house will be held at the new GLRA Maintenance Facility. Invitations are being mailed out this week for the event. We hope to see everyone there.

An Earth Disturbance Permit was submitted to North Lebanon Township for the shooting range by the Department of Emergency Services. It is now between the DES and the Township as to how the range will proceed.

NEW BUSINESS

Nothing to Report

On a **MOTION** by DeSantis, SECONDED by Cantrell, the meeting adjourned at 7:26 PM.

Respectfully submitted,



Tina Long
Recording Secretary

NEXT BOARD MEETING:

May 7, 2024, (Tuesday) – 7:00 PM

Greater Lebanon Refuse Authority
1800 Russell Road
Lebanon, PA 17046



GREATER LEBANON REFUSE AUTHORITY
1800 Russell Road • Lebanon • Pennsylvania • 17046
Phone (717) 867-5790 • WWW.GOGLRA.ORG

April 3, 2024

File # 2024-061

The meeting will be held at the new Greater Lebanon Refuse Authority Office, 1800 Russell Road, Lebanon, PA 17046.

The GLRA Board Meeting will start at 7:00 pm on Wednesday, April 3, 2024. There will be a Personnel Committee Meeting beforehand at 6:00 pm.

The Call-in information is as follows:

Call in Number: [+1 \(571\) 317-3122](tel:+15713173122)

Access Code: 569-236-837

AGENDA: GLRA Monthly Meeting

1. Roll Call
2. Public Comments/Presentations - limited to 5 minutes, each
3. Review of Excused Members (Motion)
4. Approval of the minutes from previous meeting (Motion)
5. Executive Director's (Report attached and Motion)
 - **Motion to approve the 1109 Trust (Closure/Post Closure Care Fund) contribution to remain at zero for 2024.**
6. Compliance Officer's Report (Report attached)
7. Operations Manager's Report (Report attached and Motions)
 - **Request a Motion to approve going out to bid for the following items in accordance with the approved capital budget for 2024.**

Item to Bid	Not to Exceed Costs
Replace the shed roof on the ES Heilmandale Rd Property	\$40,000
Replace siding on the Shed located at 1610 Russell Rd.	\$35,000
Replace tarp machine and accessories including the purchase 5 Tarps	\$135,000



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- Request a Motion to approve the purchase of the following items through CoSTARS in accordance with the approved capital budget for 2024.

Item to be purchased via CoSTARS vendors	Not to Exceed Cost
Brush handling Grapple for Rubber Tire Loader	\$25,000
John Deere Gator	\$35,000
Rebuild the 2006 D6 Caterpillar Dozer	\$300,000

8. Recycling Coordinator's Report (Report attached)
9. Engineer's Report (Report attached and Motion)
 - **Motion go out to bid for 10 HP air compressor to power water pumps to be installed in the vertical wells.**
10. Treasurer's Report (Report attached and Motion)
 - **Motion to accept the Treasurer's Report and to pay current monthly obligations**
11. Solicitor's Report
12. Personnel Committee Report
 - **Motion to approve the annual review and associated Annual Merit Bonus for Amy Mazzella di Bosco, in accordance with the Committee recommendation and the Compensation Policy.**
13. Old Business
14. New Business
15. Adjournment

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GREATER LEBANON REFUSE AUTHORITY

1610 Russell Road • Lebanon • Pennsylvania • 17046

Phone (717) 867-5790

Fax (717) 867-5798

April 3, 2024
File # 2024-061

Executive Director's Report

March 2024

1.0 ADMINISTRATIVE

1.1 Office Move

Moving day is April 16th. After that, all GLRA office staff will have offices in one location. Our address also changes, however, the phone numbers and extensions will all remain the same. The new address is 1800 Russell Road, Lebanon, PA 17046.

In preparation for the move, we have reviewed many of our administrative tasks with an eye toward improving efficiency. We will be eliminating many duplicated tasks and taking a step toward a paperless office with electronic scanning of incoming mail. In conjunction with these improvements, we are also eliminating retaining hard copies of all daily weigh tickets.

1.2 Annual Closure/Post Closure Calculation and Trust Fund Contribution

We have completed the annual 1109 Closure/Post Closure Trust Fund Calculation update. This is the first year with the Heilmandale Expansion included in the annual update. We did a condensed version with the Heilmandale Expansion included last fall to assure we budgeted the correct contribution. Please see **Attachment 1**, the 2023 fiscal year Trust Fund Fee/Ton information. This shows the Bonding projection amount to be \$38,832,450 with 3,288,054 tons of remaining capacity. Therefore, the current contribution is - \$1.78 \$/Ton. Based on this information, Staff is requesting a motion to continue with a zero \$/ton contribution to the 1109 Trust Fund, for 2024.

1.3 Fiscal Year 2023 Audit & OPEB Audit

The on-site portion of the audit is scheduled for April 8, 9 & 10. Preparations for the audit are well underway, in fact, all but a few of the documents requested have been uploaded to the shared audit file. In anticipation of the audit, Conrad Siegel completed an actuarial valuation of our Other Post

employment Benefits Plan (OPEB). Our Net OPEB Liability is \$253,001, while our OPEB Expense for 2023 was \$9,123.

1.4 Employee Hiring Update

Terry Zehring, a laborer that has worked at GLRA for almost 2 years, submitted his resignation. Terry is pursuing a career in the information technology field and we wish him well. To fill the position, GLRA will be hiring Bryan Hess, a former GLRA employee. Bryan left the Authority in 2017, at that time he operated some equipment, learned how to weld pipe and periodically served as an Acting Foreman.

1.5 Department of Environmental Protection Update

John Oren, our longtime Permitting Engineer and Environmental Engineering Manager for the Department's Southcentral Regional Office, visited the site. The purpose of the visit was to introduce a newly hired PA DEP Engineer, Sam Warmate. Sam previously worked in the Northeast Regional Office. During the visit, John Oren reported that he is planning to retire this year.

2.0 BUDGET PERFORMANCE

2.1 Revenue from Waste Receipts

Revenue from Tipping Fees was \$775,407 in March. This is 4% below what we budgeted for the month. Year to date Tipping Fee revenue remains almost 3% above budget, due to strong January and February.

2.2 Other Revenue

Other Revenues were well below budget as we again budgeted to utilize funds from our reserve accounts, which was not required. We did receive two Recycling Grants \$82,714 for recycling performance grant and \$10,317 for the annual HHW education grant. This totaled \$93,031 and supplemented our Other Income for the month.

2.3 Expenditures

Expenditures for the month were \$735,750 well below budget. Only two areas exceeded budget. They were Landfill Gas Management which spent \$570 over the planned budget and Information Technology which exceeded their budget by almost \$12,000 dollars. This exceedance is attributed to the renewal of Office 365 annual cloud subscription which was budgeted in April but billed in March.

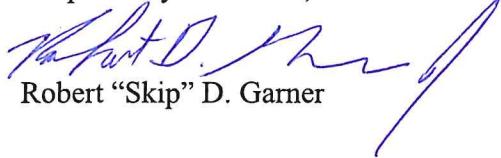
2.4 The Volume of Waste Delivered

Tonnage for the month was 10,465 tons. This was 400 tons below March of 2023 (see attachment 2 for details) and 540 tons less than anticipated in our budget. Year to date our tonnage remains over budget by 831 tons.

3.0 MEETINGS

Board Meeting	Monthly Board Meeting & Personnel Committee Meeting
SWANA	Attended SWANA Board Meeting & Governance Training Session
GLRA Staff Meeting	Attended the Monthly Staff Meeting
Compliance Officer Update	Attended Monthly Compliance Meeting
SCS and PADEP	Attended calls to review response to DEP on the GWMP questions
Interviews/Personnel Committee	Participated in several interviews for Laborer
Leachate & Gas Meeting	Held Monthly Leachate & Gas Management Meeting
Construction Meeting	Attended Office Expansion bi-weekly meeting
CoLA	Attended meeting with City of Lebanon Authority regarding leachate discharge and Biosolids in Landfill
Chamber Meeting	Attended the Lebanon Chamber of Commerce Economic Forecast Meeting

Respectfully submitted,


Robert "Skip" D. Garner

Attachments: Attachment 1: Trust Fund Fee Calculation Sheet
Attachment 2: Tonnage Trend Comparison Chart

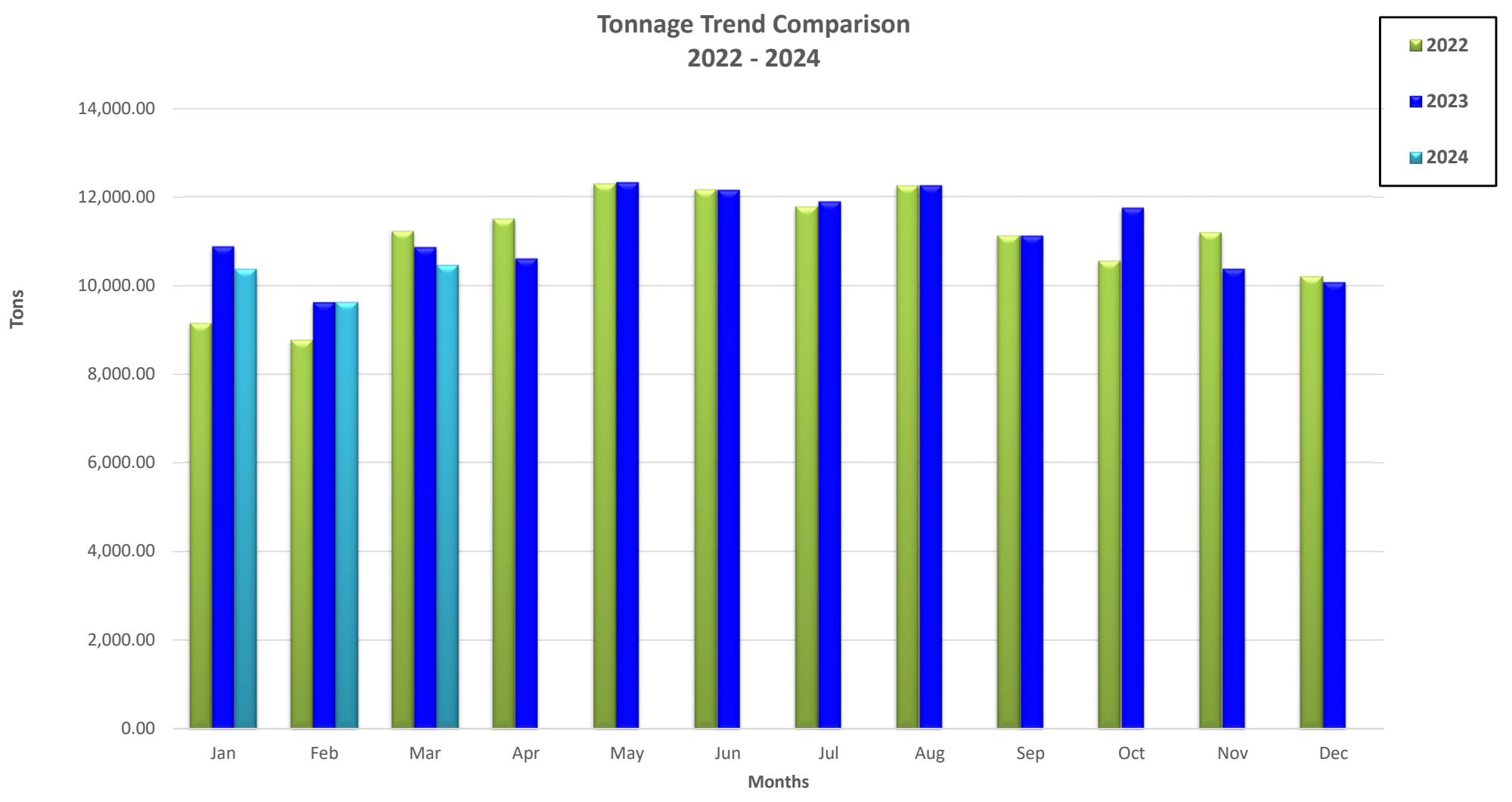
Attachment 1
Trust Fund Fee Calculation Sheet

2023 TRUST FUND FEE/TON (for Closure/Post Closure)

Year End Bonding Projections	\$ 38,832,247.00
Trust Fund Value: Year End	\$ 23,574,898.00
Remaining 1109 Trust Fund Bond to Accumulate	\$ 15,257,349.00
Tonnage remaining December 31, 2023	<i>Projected 1109 Fee/Ton</i>
3,288,054	\$4.64
<u>DEP ALTERNATE TIP FEE CALCULATION</u> (Based on Fund Performance)	
Interest Rate (5 Year Historical Fund Performance)	2.49%
Periods (Projected Landfill Life)	26.0
Future Amount (Projected growth of Trust Fund)	\$44,685,708
Difference between Trust Fund Growth and Bonding Projections	-\$5,853,461.05
MODIFIED 1109 FEE/TON	(\$1.78)
Is Fund Growth Greater than Bonding Projections over the Remaining Landfill Life?	YES
REQUIRED 1109 TRUST FUND TIP FEE	NONE

Attachment 2
Tonnage Trend Graph 2022/2023/2024

Tonnage Trend Comparison 2022 - 2024





GREATER LEBANON REFUSE AUTHORITY
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Board Meeting: April 3, 2024
File# 2024-060

March 2024 Compliance Officer's Report

To: Robert D. Garner, Jr., Executive Director

- 1. Speeding** – Several new customers have received Speed warning letters this month. I receive notifications from the SpeedAlert unit for excessive speed, including a photograph taken of the vehicle. This timestamp and image help me communicate with the scale house to identify and obtain details I need to reach out to the customer. Those that call in to discuss the occurrence learn the background of why speed is enforced at GLRA and often times there is no reoccurrence. Education and discussion are the gateway to understanding.
- 2. Residual Waste Form 26Rs** – Existing GLRA Residual Waste Customers must complete an annual Form 26R and submit it to DEP. If any courtesy reminder e-mails go unanswered, I step in as the last attempt to square away these required documents. I will inform the Customer of the ramifications for lack of completion, ultimately being turned away and GLRA refusing that load of Residual Waste. Most instances I have found that the issue is a new contact person at the company or a third party completes this DEP form.
- 3. Commercial Dumpster Company** – “Bin There Dump That” of Central PA was servicing a residential property in North Londonderry Township. I reached out to Dolly Armstrong as this company is not a GLRA Customer. I talked with her about our process of permitting and the flow-control requirements. After a couple weeks of reaching out to her, with no responses or updates, I revisited the property to see the dumpster had since been removed. I sent her a diversion of waste penalty letter to find out if she hired a subcontractor to deliver the Lebanon County waste to GLRA or if the load was taken to another landfill.
- 4. New Lebanon County Resident Welcome Packets** – As Lebanon County Residents move around, I review addresses as they transfer to new residents. I send a Welcome letter, with an accompanying Recycling Roundup and Refuse Report. As we leave Winter to welcome Spring, 102 new residents received the March mailing. Since the first transfers of 2024, GLRA has reached over 200 new Residents.

March 2024 Meetings:

Compliance Meeting, March 4, 2024

Employee Safety Committee Meeting, March 21, 2024

Operator Training, March 26, 2024

Manager's Meeting, March 28, 2024

Respectfully Submitted,

Michelle Miller
Compliance Officer



GREATER LEBANON REFUSE AUTHORITY

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OPERATIONS MANAGER'S REPORT MARCH 2024

To: Robert Garner, Executive Director
GLRA Board of Directors

Landfill Operations:

DEP Inspector Laura Ellwood conducted a routine site inspection on March 13, 2024. No violations were noted.

Continued to make final repairs on leachate seeps along Pad 5, 6, and 7.

Employees picked paper throughout the landfill and on roads throughout the month of March.

The first quarterly well purge was completed under the current Water Quality Permit. The 2nd quarter well purge (Annual) will be completed under the newly approved Water Quality Permit.

Donovan McLoughlin, Process Control Solutions, was onsite to install VFD cards at Pump Station 8 on March 7, 2024.

The landfill density for February was 1506 LBS/CY, which converts to 0.753 tons/CY. The industry standard landfill density is 1350 lbs./CY, 0.675 tons/CY.

Recycling: Screen compost materials. Began deliveries of plant bedding to homeowners.

Equipment Maintenance & Repair:

Renewed annual contract with Integritec Water Management Services for Maintenance Facility boiler water testing.

G.F. Bowman performed annual preventive maintenance service and inspection at the rental property located at 1705 Heilmandale Road.

Renewed the Commercial Preventive Maintenance Agreement with G. F Bowman, Inc., for the period of 4/1/2024 to 4/1/2025. This agreement covers general maintenance of our Pretreatment, Maintenance, Scalehouse, and Main Office heating system.

Request a Motion to approve going out to bid for the following items in accordance with the approved capital budget for 2024.

Item to Bid	Not to Exceed Cost
Replace the shed roof on the ES Heilmandale Rd Property	\$40,000
Replace siding on the Shed located at 1610 Russell Rd.	\$35,000
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Request a Motion to approve the purchase of the following items through CoSTARS in accordance with the approved capital budget for 2024.

Item to be purchased via CoSTARS vendors	Not to Exceed Cost
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John Deere Gator	\$35,000
Rebuild the 2006 D6 Caterpillar Dozer	\$300,000

Radiation Alarms: None

Personnel:

Required Refresher Heavy Equipment Operator Training was conducted for select employees.

Laborer provided a two week notice of his resignation. We wish him all the best.

Safety:

The Employee Workplace Safety Committee met on March 21, 2024, at the Maintenance Facility Office at 10:00 AM.

The next Employee Safety Committee Meeting is scheduled for Thursday, April 18, 2024.

Water/Sweeper Truck Water Usage:

Number of days used: 5 Total Gallons used: 46,000

Container Hauls:

Date	Origin	Contents	Destination
02/29/2024	GLRA	Thermal Forms	Cougle's Recycling, Inc.
03/05/2024	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
03/07/2024	GLRA	Tin Cans	Consolidated Scrap Resources, Inc.
03/07/2024	GLRA	Clear Glass	Cougle's Recycling, Inc.
03/08/2024	GLRA	Soda Bottles	Consolidated Scrap Resources, Inc.
03/08/2024	GLRA	Milk Jugs	Consolidated Scrap Resources, Inc.
03/08/2024	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
03/08/2024	GLRA	Office Paper	Consolidated Scrap Resources, Inc.
03/13/2024	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
03/13/2024	GLRA	Scrap Metal	Consolidated Scrap Resources, Inc.
03/15/2024	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
03/15/2024	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
03/15/2024	GLRA	Newspaper	Consolidated Scrap Resources, Inc.
03/18/2024	GLRA	Soda Bottles	Consolidated Scrap Resources, Inc.

Operations Manager Report

March 2024

Page 3

03/18/2024	GLRA	Milk Bottles	Consolidated Scrap Resources, Inc.
03/18/2024	GLRA	Detergent Bottles	Consolidated Scrap Resources, Inc.
03/19/2024	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
03/26/2024	GLRA	Cardboard	Consolidated Scrap Resources, Inc.
03/26/2024	CSR	Gaylord Boxes	Greater Lebanon Refuse Authority
03/26/2024	GLRA	Scrap Metal	Consolidated Scrap Resources, Inc.

Meetings Attended:

LMB/ZM March 2024, attended bi-weekly construction meetings.

LMB/ZM March 2024, attended Monthly Landfill Gas and Leachate Meeting.

LMB March 7, 2024, attended conference call with MJ Reider Laboratories to discuss draft water quality permit.

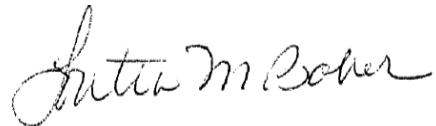
LMB/ZM March 12, 2024, Site visit to Brads Landfill in St. Clair, PA.

LMB/ZM March 21, 2024, attended Monthly Employee Safety Committee Meeting.

LMB/ZM March 28, 2024, attended Monthly Managers Meeting.

LMB/ZM March 28, 2024, attended Cell 8 Fill Plan Meeting.

Respectfully Submitted,



Loretta M. Baker
Operations Manager



GREATER LEBANON REFUSE AUTHORITY

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MARCH 2024 RECYCLING COORDINATOR'S REPORT

To: GLRA Executive Director & Authority Members

Meeting: April 3, 2024

I. GLRA Drop-Off Center Material

	<u>Tons</u>	<u>Price/Ton</u>	<u>Revenue</u>
Metal Recovery	5.69	\$ 201.60	\$1,146.60
Steel Cans	1.41	\$ 0.00	\$ 0.00
Corrugated Cardboard	6.96	\$ 40.00	\$ 278.40
Office Paper	2.48	\$ 65.00	\$ 161.20
Newspaper/Phone Books	2.86	\$ 47.50	\$ 135.85
Clear Glass	3.57	-\$ 20.00	-\$ 71.40
Plastic Detergent Bottles	0.29	\$ 0.00	\$ 0.00
Milk/Water Jugs	0.55	\$ 0.00	\$ 0.00
Plastic Soda Bottles	1.06	\$ 0.00	\$ 0.00
TOTAL	24.87		\$1,650.65

II. 2024 First Quarter Hauler/Recycler Recycling Tonnage Reports

The 2024 first quarter hauler/recycler recycling tonnage reports were emailed and mailed out to all Lebanon County Commercial Haulers and Recyclers and are due by April 30, 2024.

III. 2023 Lebanon County Annual Recycling Report

I am still waiting on one commercial report for Lebanon County. I will have 2023 totals for next month. I have finished compiling all recycling tonnage data for 2023 received to date as required by the Department of Environmental Protection (DEP). All county and municipal data received for 2023 received to date has also been entered into DEP's tracking system.

The following table presents Lebanon County's calculated recycling tonnage and rates from years 2013 to 2023:

YEAR	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
TOTAL RECYCLED	84,595	85,289	85,401	81,053	83,957	91,241	96,286	93,819	94,626	90,764	00,000
ACT 101 RECYCLED	37,541	35,140	35,080	35,172	37,096	35,726	37,857	38,505	36,994	39,919	00,000
RECYCLING RATE	50%	49%	49%	47%	47%	47%	48%	47%	46%	45%	00%

IV. 2024 Annual Refuse Report Newsletter

The 2024 Refuse Report Newsletter is complete. GLRA staff members contributed and wrote articles for this newsletter. Triangle Press, Inc. of Harrisburg printed the newsletter and VERICAST will circulate the newsletter to 50,000 households via direct mail through the SAVE.COM flyer insert. The newsletter circulated via direct mail the week of March 10, 2024.

REFUSE REPORTS ARE ON THE BACK TABLE - PLEASE TAKE A STACK TO YOUR MUNICIPALITY

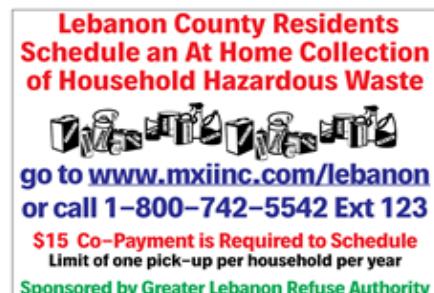
V. Act 101 Section 901B Household Hazardous Waste Education Grant Disbursement

Received an Act 101 Section 901B Household Hazardous Waste Education Grant Disbursement from the Department of Environmental Protection (DEP). The disbursement request is in the amount of \$10,317.94 and reimburses GLRA for 80% of the cost of radio and print advertising for Lebanon County's Household Hazardous Waste Program from July 1 through December 31, 2023.

VI. Lebanon County At Home Household Hazardous Waste Collection Program

Since the contract was awarded at the March GLRA Board of Authority Meeting for another 4 years to MXI Environmental Services, LLC, we have assembled, mailed and received the signed contract agreements. MXI Environmental Services, LLC completed the registration application and submitted the necessary paperwork to submit to the Pennsylvania Department of Environmental Protection (DEP). The application for registration was submitted to DEP on Thursday, March 28, 2024. We have met the goal to have the program registration application submitted to DEP on or before May 24, 2024.

VII. Status of Lebanon County Household Hazardous Waste at Home Collection Program



January 2024	- <u>26</u> collections	July 2024	- -- collections
February 2024	- <u>22</u> collections	August 2024	- -- collections
March 2024	- <u>26</u> collections	September 2024	- -- collections
April 2024	- -- collections	October 2024	- -- collections
May 2024	- -- collections	November 2024	- -- collections
June 2024	- -- collections	December 2024	- -- collections

VIII. Electronics Recycling Facility Collection Totals

January 2024	(Estimated)	26,400 Pounds	13.20 Tons
February 2024	(Estimated)	26,400 Pounds	13.20 Tons
March 2024	(Actual)	24,786 Pounds	12.40 Tons
2024 Year to Date	(Estimated)	77,586 Pounds	38.79 Tons
2023 Grand Total	(Estimated)	476,798 Pounds	238.40 Tons
2022 Grand Total	(Estimated)	360,000 Pounds	180.00 Tons
2021 Grand Total	(Estimated)	600,000 Pounds	300.00 Tons
2020 Grand Total	(Estimated)	728,000 Pounds	364.00 Tons
2019 Grand Total	(Estimated)	672,000 Pounds	336.00 Tons
2018 Grand Total	(Estimated)	660,000 Pounds	330.00 Tons
2017 Grand Total	(Estimated)	622,482 Pounds	311.25 Tons



IX. GLRA Countywide Battery Recycling Program

GLRA accepts all rechargeable and single-use batteries for **FREE** at its Electronics Recycling Facility, located at 1805 Russell Road. **RECHARGEABLE BATTERIES** are commonly found in cordless power tools, cordless phones, laptops, cellphones, cameras, two-way radios, and medical equipment (portable glucose monitor, thermometer). **SINGLE-USE BATTERIES** cannot be recharged and must be disposed of once they wear out. Single-Use batteries are most commonly used in low-drain devices, such as flashlights, clocks, watches, remote controls, smoke detectors, keyless entry remotes, toys, and hearing aids.

EACH individual battery **MUST BE** under **11 POUNDS** to be accepted and **EACH** individual battery **MUST BE** placed in an **INDIVIDUAL** clear plastic storage/Ziplock bag. Bagging is the quickest and easiest way to protect battery terminals. Remember **ONLY ONE** battery per clear storage bag! No matter how tedious that sounds, that is the rule if you want to recycle your batteries for **FREE**. Plastic Bags are **PROVIDED AND AVAILABLE** for residents at our battery recycling station located in the Electronics Recycling Facility at 1805 Russell Road in North Lebanon Township. There is also a **LIMIT** of **50 BATTERIES PER VISIT PER CUSTOMER**. To date we have collected **5,392 pounds** or **2.7 tons** of batteries!

X. Loading Hours for Plant Bedding and Wood Mulch

ONLY PLANT BEDDING is available at this time. GLRA's Compost Facility charges **\$12** per cubic yard.

GLRA DAILY LOADING HOURS:

Monday 8:00 am to 11:00 am
Tuesday 8:00 am to 11:00 am
Wednesday 8:00 am to 11:00 am
Thursday 8:00 am to 11:00 am
Friday 8:00 am to 11:00 am
Saturday 8:30 am to 11:30 am

- Individuals desiring large quantities (5+ cubic yards) may schedule a special time for loading
- Bulk deliveries of **PLANT BEDDING ONLY** are available with a minimum purchase of 10 cubic yards and a \$30 delivery fee.

XI. Tours/Presentations for the Month of March

Tours March 27, 2024 South Lebanon Elementary School 4th Grade 114 Students Amy

XII. GLRA Website Activity for March 2024

<u>WWW.GOGLRA.ORG MARCH 2024 WEBSITE ACTIVITY</u>	
4,526 visits	
6,887 pageviews	
1 min 23 sec average visit duration	
2,461 new users (first time visitors)	

XIII. GLRA Website Chatbot, Rich E. Soil, March 2024 Analytics

GLRA's Chatbot, Rich E. Soil, the AI based digital assistant to our website, processes visitor requests in real time providing prompt responses and valid answers 24/7.

For the month of March 2024, Rich E. Soil has been asked **131 questions** with **111 self-service resolutions**. The **20 unknown resolutions** were either trained to answer correctly for future inquiries or dismissed because either the user did not ask a valid question or the user misspelled words that were keywords to information that was already programmed and existing within Rich E.'s response database.

XIV. GLRA Facebook Activity for March 2024

<u>FACEBOOK INSIGHTS MARCH 2024</u>	Oct	Nov	Dec	Jan	Feb	Mar
Total Page Followers	279	284	321	337	341	355
New Page Followers	12	5	37	16	4	14
People Reached (# of people who have seen our posts)	1108	1147	1684	2645	1357	1234
Post Engagements (# of people who liked/commented/interacted with our posts)	171	108	215	225	166	158

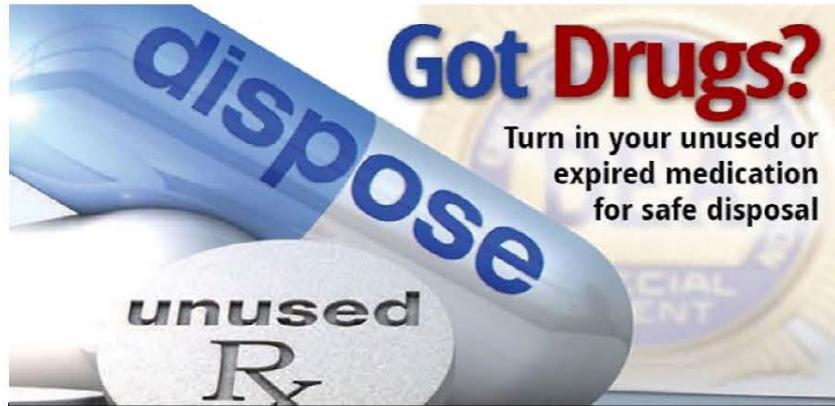
XV. Other Meetings and Activities

March 01- PROP Executive Committee Meeting via Telephone Conference Call
March 04- HHW RFP Bid Opening 12 Noon at GLRA Main Office Conference Room
Enforcement Meeting with GLRA Compliance Officer and GLRA Executive Director
March 5/6- Attended Sessions from the National Recycling Congress Virtual Conference via ZOOM
March 06- Attended PROP Mentorship Committee Meeting via ZOOM
Attended GLRA Development Relations Committee Meeting
Attended GLRA Authority Meeting
March 07- PROP/DEP Lunch and Learn Certification Meeting on 902 Grants via ZOOM
March 08- PROP Executive Committee Meeting via Telephone Conference Call
March 11- PROP Board of Directors' Meeting at the Best Western Premier in Harrisburg
March 12- PROP Meeting with Wind Creek Bethlehem RE: Conference Picnic
March 13- PROP Meeting with Twisted Tees RE: Conference Reception
March 15- Meeting to discuss Office Responsibilities with Skip and Lori at GLRA Main Office
March 18/19- DEP 902 Grant Pre-Application Meetings with Municipalities at GLRA Main Office
March 20- PROP Conference Committee Check-In with PROP Staff via Telephone
Lebanon County Commission for Women 2024 Hall of Fame Inductees Ceremony Luncheon
March 22- PROP Executive Committee Meeting via Telephone Conference Call
March 25- PROP/DEP Education Contract Meeting via ZOOM
March 27- Provided Tours to South Lebanon Elementary School's 4th Grade
March 28- GLRA Managers Staff Meeting at GLRA Main Office

Respectfully Submitted,



Amy Mazzella di Bosco
Recycling Coordinator



YEAR-ROUND PRESCRIPTION DRUG DROP-OFF LOCATIONS IN LEBANON COUNTY

WELSPAN PHARMACY	252 SOUTH 4TH STREET	LEBANON, PA 17042
CITY OF LEBANON POLICE DEPARTMENT	735 CUMBERLAND STREET	LEBANON, PA 17042
PENNSYLVANIA CVS PHARMACY, L.L.C.	2200 WEST CUMBERLAND STREET	LEBANON, PA 17042
PENNSYLVANIA CVS PHARMACY, L.L.C.	717 EAST MAIN STREET	PALMYRA, PA 17078

2024 LEBANON COUNTY TIRE COLLECTION

WHEN

Wednesday May 1st
8am-4pm

WHERE

Lebanon Expo Center

80 Rocherty Rd, Lebanon, PA 17042

Open to Lebanon County Residents.

Please bring proof of address - driver's license, phone bill, etc. Out-of-county persons or tire related businesses must pay for all tires they dispose of at the collection.

**QUESTIONS? CONTACT LYDIA
MOHN AT 717-277-5275 OR
LYDIA.MOHN@LCCD.ORG**



**PLEASE PRE-
REGISTER BY
MONDAY APRIL
15TH BY SCANNING
THE QR CODE
BELOW OR
CONTACTING THE
PERSON ON THIS
FLYER.**

**TIRES MUST BE
OFF THE RIM,
DRAINED OF WATER,
UNBURNED, AND
NOT EXCESSIVELY
DIRTY.**

**10 AUTO, 2 MIDSIZED,
OR 1 OVERSIZED TIRE
CAN BE COLLECTED
FOR FREE, AS LONG AS
FUNDS ARE AVAILABLE
IN YOUR
MUNICIPALITY.
INDIVIDUALS WILL BE
CHARGED AFTER THESE
FUNDS ARE DEPLETED
AT A COST OF - \$4
AUTO TIRE, \$20 MID-
SIZED TIRE (TRACTOR
TRAILER), AND \$40
OVERSIZED TIRE (≥ 25
INCH DIAMTER)**





GREATER LEBANON REFUSE AUTHORITY

1610 Russell Road • Lebanon • Pennsylvania • 17046

Phone (717) 867-5790

Fax (717) 867-5798

April 3, 2024

To: Robert D. Garner, Executive Director

Subject: Engineering Summary Report for March 2024

PROJECTS, CURRENT

Heilmandale Expansion

The GLRA received approval for the Minor Permit Modification of the Water Quality Monitoring Plan associated with permit 101544 on March 14, 2024. Requirements associated with this new plan will take effect in the second quarter of 2024.

Construction of Cell 8

Kinsley Construction, LLC is expected to begin removal of the Cell 8 rain flap starting on April 8, 2024. The entire project is expected to be completed in two (2) weeks.

Tank T-101 Reconstruction

Construction of the new Tank T-101 is in progress. The Tank is expected to be complete and fully operational by the end of June 2024.

Tank T-100 Refurbishing

During the refurbishing of Tank T-100 the GLRA's leachate collection system will be directed through our smaller 300,000 gallon back-up storage Tank T-101. To put ourselves in the least vulnerable position possible, the Tank T-100 refurbishing has been delayed until spring of 2025 to allow the completion of the "fluff" layer of waste on Cell 8. The completion of the "fluff" layer will slow down the introduction of leachate into our collection system and provide additional storage on the Cell 8 liner during this sensitive time.

Maintenance Office Expansion

Progress continues to be made on the Maintenance Office Expansion Project. Construction is expected to be complete in time for the "Open House" scheduled on May 17th.

Operational/Housekeeping

The GLRA is working with Kinsley Construction to prioritize the installation of remaining air/water lines associated with the recently installed vertical wells. Completion of this task will

allow the GLRA to pump water out of all the existing vertical wells which is critical in dealing with the current state of liquid (leachate) in the landfill.

The GLRA is seeking permission to go out for competitive bids for the purchase of a 10 HP Duplex reciprocating air compressor unit to power the pumps in the remaining vertical wells. The anticipated cost of this item is expected to be in the range of \$30,000.00.

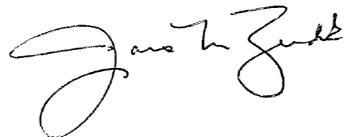
Permits

The GLRA submitted our annual greenhouse gas report to both the EPA and PADEP per our permit requirements.

The GLRA is working with Steckbeck Engineering on a public water supply permit in association with our Maintenance Office Expansion Project. Comments on this submittal were received from North Annville Township on March 7, 2024 and a response is due within twenty (20) business days.

The GLRA received the amended version of our Title V permit on March 29, 2024.

Submitted by,



James M. Zendek, P.E.
Senior Staff Engineer

Attachments: Meeting, Seminars, Education Log, and Leachate Flow Report

MEETINGS, SEMINARS, EDUCATION:

1. March 14: The GLRA met with John Oren from the PADEP so he could introduce us to the newest member of his staff Sam Warmate.
2. March 18: The GLRA hosted a bi-weekly progress meeting for the Maintenance Office Expansion Project. Representatives from the GLRA, Beers + Hoffman, Woodland, Shannon A. Smith, and MidState were in attendance to discuss progress/coordination/concerns for the on-going construction.
3. March 20: The GLRA met with Ron Spezialetti from Cummins & Wagner to discuss air compressor requirements for powering our site's remaining vertical wells.

Leachate Flows to the City of Lebanon Authority (CoLA) Wastewater Treatment Plant

Monthly Report

Total flow for the month (gal)	2,267,184
Year to date total (gal)	7,293,845
Average daily flow – month (gpd)	73,135
Average daily flow - year (gpd)	80,152
Peak daily flow - month (gpd)	137,028
Rainfall for the month (in)	3.84
Rainfall for the year (in)	10.69

Year-end report (2023)

Total flow for the year (gal)	12,102,931
Peak monthly flow - year (gal/mo)	2,102,334
Peak daily flow - year (gpd)	177,409
Average monthly flow – year (gal/mo)	1,008,578
Average daily flow - year (gpd)	33,159
Total Rainfall – year (in)	36.63

Leachate Flows from Pad 1 through 8

Monthly Report for primary pumps

Total flow for the month (gal)	1,554,250
Year to date total (gal)	5,463,304
Average daily flow – month (gal)	50,137
Peak daily flow - month (gpd)	104,593

Year-end report for primary pumps (2023)

Total flow for the year (gal)	8,709,889
Peak monthly flow – year (gal)	1,432,410
Average monthly flow – year (gal/mo)	725,824
Peak daily flow for the year	240,376
Average daily flow for the year	23,797

Monthly Report for decant pumps

Total flow for the month (gal)	25,186
Year to date total (gal)	89,451
Average Flow per Acre/Day (month)	13.06
Average Flow per Acre/Day (Year)	15.80

Year-end report for decant pumps (2023)

Total flow for the year (gal)	123,738
Peak monthly flow – year (gal)	44,278
Average monthly flow year (gal/mo)	10,312
Average Flow per Acre/Day (year)	7.808



GREATER LEBANON REFUSE AUTHORITY

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TREASURER'S REPORT

April 3, 2024

<u>ACCOUNT NAME</u>	<u>DATE</u>	<u>BALANCE</u>	<u>INT/INC</u>
First Citizens - Checking Account **	3/31/2024	\$ 302,754.88	\$ 1,304.73
First Citizens - Sweep Account	3/31/2024	831,424.02	2,334.22
FNB W.M. Investments (Capital Reserve)	2/29/2024	12,639,906.14	84,340.01
FNB W.M. Investments (Recycling Reserve Fund)	2/29/2024	314,506.42	\$ (6.77)
First National Bank (Int. Checking/ Loan Transfer)	2/29/2024	1,340.08	160.54
Fulton CRIM Cap Equipment & Project	2/29/2024	<u>1,243,932.73</u>	<u>9,107.56</u>
Total		<u>\$ 15,333,864.27</u>	<u>\$ 97,240.29</u>

** First Citizens - Checking Acct -Total Additions \$1,056k; Total Deductions \$705k

A/R for month ending March 31, 2024: \$681,957.99

March 2024 Miscellaneous Income:

Permits	\$ 3,215.00
Freon Appliances	165.00
Backhoe Use	300.00
Tires	158.00
Plant Bedding	648.00
Delivery Fees	120.00
Health/Dental & Vision Senior Supp. - Retirees March / April 2024	968.37
Residential Properties - Rent March 2024	1,606.00
NexEra (EPP) Renewable Energy - December 2023 Rent and Gas Processed	2,660.00
NexEra (EPP) Renewable Energy - January 2024 Rent and Gas Processed	5,460.00
NexEra (EPP) Renewable Energy - February 2024 Rent and Gas Processed	987.00
CSR Recycling - January 2024	1,550.15
Commonwealth of PA - 904 Municipal Recycling Performance Grant	82,714.54
Lebanon County - 901B HHW Education Grant	<u>10,317.94</u>
	<u>\$ 110,870.00</u>



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4/03/2024

Open Receivables

(Over 30 days)

Graybill Equipment & Repair Inc. -\$ 3,747.60 + FC

Cash Customers

NSF Check -\$ 36.00 + bank fees

NSF Check -\$ 36.00 + bank fees

Greater Lebanon Refuse Authority
Profit & Loss Budget Performance
March 2024

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04/02/2024
Accrual Basis

	Mar 24	Monthly Budget	% of Monthly Budget	YTD Actual	YTD Budget	% of YTD Budget	Annual Budget
Income							
OperRev - Operations Revenues							
4110150 - Residential	334,612.80	348,555.32	96.0%	980,465.76	938,717.89	104.45%	4,329,189.08
4110250 - Commercial	239,328.00	248,971.01	96.13%	697,595.76	670,520.62	104.04%	3,092,314.21
4110550 - Other Waste	1,215.00	1,818.59	66.81%	2,766.00	4,897.77	56.48%	22,587.62
4120450 - Construction/Demolition	133,305.84	145,441.51	91.66%	354,896.64	391,698.34	90.61%	1,806,438.62
4140550 - Clean Wood	50.04	65.35	76.57%	240.12	176.00	136.43%	811.67
4140560 - Clean Wood - Rejected (Rejected C)	0.00			404.64			
4140650 - Stumps & Trees	3,960.72	137.68	2,876.76%	4,140.00	370.79	1,116.54%	1,710.00
4140750 - Green Waste	3,372.03	2,080.44	162.08%	5,096.31	5,602.98	90.96%	25,839.90
4150150 - Residual Waste	42,934.82	43,456.19	98.8%	135,423.56	117,034.79	115.71%	539,742.30
4170150 - Sewage Sludge	16,628.40	18,546.58	89.66%	57,375.36	49,949.05	114.87%	230,355.60
Total OperRev - Operations Revenues	775,407.65	809,072.67	95.84%	2,238,404.15	2,178,968.23	102.73%	10,048,989.00
Oth Rev - Other Revenues							
6020060 - Rental Income	2,961.00	987.00	300.0%	3,948.00	2,961.00	133.33%	32,130.00
6030060 - Royalty -Meth- CO2 Offst Credit	6,146.00	14,000.00	43.9%	11,648.00	42,000.00	27.73%	350,000.00
6030160 - Residential Rentals	1,606.00	1,606.00	100.0%	3,768.00	4,818.00	78.21%	23,472.00
6040060 - Registration Fees	3,215.00	2,666.66	120.56%	12,270.00	8,000.00	153.38%	32,000.00
6070060 - Other Income	420.00	2,500.00	16.8%	15,689.35	7,500.00	209.19%	66,372.00
6070160 - Recycling Income	2,561.15	2,500.00	102.45%	9,056.33	7,500.00	120.75%	30,000.00
6070200 - Grant Inco-Recycl (Equip & Plan)	93,032.48	11,706.00	794.74%	93,032.48	11,706.00	794.74%	387,593.00
6070400 - Transfer from Reserves	0.00	592,959.00	0.0%	500,000.00	1,679,779.00	29.77%	1,679,779.00
6080000 - Finance Charges-Income	0.00			837.77			
6090000 - Interest Income - Operations	3,638.95	45,833.34	7.94%	138,029.98	137,500.00	100.39%	550,000.00
6094000 - Unrealized Gain/Loss Corp Bonds	0.00			-552,030.34			
Total Oth Rev - Other Revenues	113,580.58	674,758.00	16.83%	236,249.57	1,901,764.00	12.42%	3,151,346.00
Total Income	888,988.23	1,483,830.67	59.91%	2,474,653.72	4,080,732.23	60.64%	13,200,335.00
Gross Profit	888,988.23	1,483,830.67	59.91%	2,474,653.72	4,080,732.23	60.64%	13,200,335.00
Expense							
400 - General & Administrative							
7010040 - Bank Charges Expense	0.00	12.50	0.0%	30.00	37.50	80.0%	150.00
7010050 - Interest Charges Expense	0.00	0.00	0.0%	121,133.33	323,900.00	37.4%	439,154.00
7010540 - Court Fees Expense	0.00	500.00	0.0%	0.00	500.00	0.0%	500.00
7015400 - Credit Card Fees Expense	681.81	833.34	81.82%	2,168.22	2,500.00	86.73%	10,000.00
7020400 - Directors Compensation	175.00	175.00	100.0%	1,000.00	525.00	190.48%	24,200.00
7050400 - Salaries - Administrative	7,763.62	15,717.34	49.4%	41,376.53	47,152.02	87.75%	188,608.10
7090400 - Wages Hourly - Office	4,567.51	16,135.91	28.31%	18,267.17	48,407.71	37.74%	193,630.84
7091400 - Wages Overtime - Office	395.01	1,274.42	31.0%	1,946.31	3,823.26	50.91%	15,293.06
7100400 - Materials & Supplies	588.55	1,250.00	47.08%	1,520.59	3,750.00	40.55%	15,000.00
7111400 - Electricity - Office	423.81	360.00	117.73%	1,390.67	1,080.00	128.77%	1,440.00
7112400 - Water Drinking	0.00	314.59	0.0%	825.73	943.75	87.5%	3,775.00
7120400 - Cash Over/Short	8.00			29.00			
7200400 - General Expense - Office	1,842.43	840.84	219.12%	3,924.73	2,522.50	155.59%	22,400.00
7201400 - Member Dues,Conferences,Subsci	330.00	330.00	100.0%	1,317.80	2,460.00	53.57%	7,893.00
7210400 - Advertising & Printing - Office	1,203.80	400.00	300.95%	1,552.04	1,500.00	103.47%	9,600.00
7220400 - Workers Comp - Bond - Etc	0.00	16,635.50	0.0%	37,502.00	16,635.50	225.43%	33,271.00
7230400 - Rentals - Office	215.37	215.25	100.06%	215.37	215.25	100.06%	861.00
7240400 - Heilmandale Road Property	2,085.80	3,016.84	69.14%	3,826.91	4,141.52	92.4%	15,577.00
7250400 - Public Relations	203.57	191.66	106.21%	1,638.04	575.00	284.88%	11,000.00
7260400 - Travel Expenses	0.00	166.66	0.0%	0.00	500.00	0.0%	2,000.00
7270400 - Hauler Rebate Program	0.00	118,750.00	0.0%	0.00	118,750.00	0.0%	475,000.00
7280400 - Accounting	0.00	0.00	0.0%	0.00	0.00	0.0%	31,000.00
7290400 - Legal	300.00	1,700.00	17.65%	1,102.50	2,300.00	47.94%	5,000.00
7300400 - Telephone / Internet	1,246.08	1,286.00	96.9%	3,728.48	3,858.00	96.64%	15,432.00
7420400 - Maintenance Buildings - Office	1,945.56	1,724.16	112.84%	2,544.56	3,172.50	80.21%	9,690.00
7430400 - Maintenance Equipment - Office	0.00	258.34	0.0%	830.92	775.00	107.22%	3,100.00
Total 400 - General & Administrative	23,975.92	182,088.35	13.17%	247,870.90	590,024.51	42.01%	1,533,575.00
405 - Regulatory Expenses							
7013405 - DEP Recycling Fee Expense	60,324.74	59,312.93	101.71%	60,324.74	59,312.93	101.71%	273,540.00
7014405 - Host Municipality Benefit Fee	37,702.96	37,070.58	101.71%	37,702.96	37,070.58	101.71%	170,962.50
7017405 - Permit Fees Expense	60.00	1,000.00	6.0%	3,824.50	10,435.00	36.65%	15,210.00
7018405 - Environmental Impairment Ins	0.00	0.00	0.0%	0.00	0.00	0.0%	13,854.00
7019405 - General Liability Insurance	55,018.00	64,447.25	85.37%	128,375.00	119,687.75	107.26%	184,135.00
7055405 - Environmental Stewardship Fund	129,484.92	126,039.98	102.73%	129,484.92	126,039.98	102.73%	581,272.50
Total 405 - Regulatory Expenses	282,590.62	287,870.74	98.17%	359,712.12	352,546.24	102.03%	1,238,974.00
410 - Recycling & Marketing Develop							
7050410 - Salaries - Recycling	4,187.04	7,754.22	54.0%	20,235.28	23,262.68	86.99%	93,050.73

Greater Lebanon Refuse Authority
Profit & Loss Budget Performance
March 2024

9:26 AM
04/02/2024
Accrual Basis

	Mar 24	Monthly Budget	% of Monthly Budget	YTD Actual	YTD Budget	% of YTD Budget	Annual Budget
7090410 · Wages Hourly - Recycling	5,848.38	13,346.57	43.82%	29,636.72	40,039.69	74.02%	160,158.74
7091410 · Wages Overtime - Recycling	236.54	681.46	34.71%	1,080.97	2,044.16	52.88%	8,176.53
7100410 · Materials & Supplies Recycling	0.00	400.00	0.0%	0.00	650.00	0.0%	6,200.00
7200410 · General Expense - Recycling	139.99	5,000.00	2.8%	139.99	5,025.00	2.79%	20,645.00
7201410 · Conf, Workshop & Subscript	365.00	3,625.00	10.07%	3,923.00	5,665.00	69.25%	7,732.00
7202410 · Disposal of Recyclables	420.00	290.00	144.83%	1,678.00	3,755.00	44.69%	11,515.00
7204410 · Education/Recycling	0.00	100.00	0.0%	0.00	200.00	0.0%	1,500.00
7205410 · HHW Program Expenses	0.00	3,875.00	0.0%	11,470.00	15,700.00	73.06%	83,525.00
7210410 · Advert & Printing - Recycling	406.08	4,920.50	8.25%	30,103.84	31,943.50	94.24%	126,106.00
Total 410 · Recycling & Marketing Develop	11,603.03	39,992.75	29.01%	98,267.80	128,285.03	76.6%	518,609.00
420 · Engineering							
7050420 · Salaries - Engineering	3,953.62	16,577.66	23.85%	21,263.56	49,733.00	42.76%	198,932.00
7090420 · Wages Hourly - Engineering	92.05	233.34	39.45%	273.00	700.00	39.0%	2,800.00
7100420 · Materials & Supplies Engineerin	0.00	8.34	0.0%	0.00	25.00	0.0%	100.00
7200420 · General Expense - Engineering	0.00	208.34	0.0%	2,250.00	625.00	360.0%	2,500.00
7240420 · Engineering Services	15,812.61	18,383.33	86.02%	26,522.55	47,749.99	55.55%	108,900.00
Total 420 · Engineering	19,858.28	35,411.01	56.08%	50,309.11	98,832.99	50.9%	313,232.00
422 · Treatment							
7090422 · Wages Hourly - Treatment	2,748.00	5,172.83	53.12%	13,545.09	15,518.45	87.28%	62,073.77
7091422 · Wages Overtime - Treatment	23.91	39.88	59.96%	763.66	119.56	638.73%	478.23
7100422 · Materials & Supplies Treatment	21.13	416.66	5.07%	299.50	1,250.00	23.96%	5,000.00
7111422 · Electricity - Treatment	5,451.14	5,000.00	109.02%	18,033.88	15,000.00	120.23%	60,000.00
7140422 · Chemicals	0.00	5,200.00	0.0%	228.17	5,600.00	4.07%	7,400.00
7200422 · General Expense - Treatment	0.00	150.00	0.0%	0.00	450.00	0.0%	1,800.00
7202422 · Water Analysis in Labs	586.40	47,817.00	1.23%	10,923.81	52,001.00	21.01%	237,185.00
7203422 · Water Analysis - Landowners	0.00	7,300.00	0.0%	0.00	11,900.00	0.0%	52,000.00
7204422 · Sewage Maint Fee N Leb Twp	0.00	0.00	0.0%	16,298.12	14,805.00	110.09%	60,000.00
7205422 · Leachate Treatment - Leb City	0.00	0.00	0.0%	95,153.10	94,000.00	101.23%	360,000.00
7400422 · Maintenance Ponds/Well	0.00	375.00	0.0%	0.00	1,125.00	0.0%	4,500.00
7420422 · Maintenance Buildings - Treat	823.03	841.66	97.79%	823.03	1,125.00	73.16%	2,400.00
7430422 · Maint Equipment - Treatment	0.00	2,766.66	0.0%	7,209.61	8,300.00	86.86%	33,200.00
Total 422 · Treatment	9,653.61	75,079.69	12.86%	163,277.97	221,194.01	73.82%	886,037.00
424 · LFG Management							
7090424 · Wages Hourly - LFG Tech	2,308.93	5,126.95	45.04%	10,349.29	15,380.85	67.29%	61,523.41
7091424 · Wages Overtime - LFG Tech	491.46	117.49	418.3%	1,422.67	352.65	403.42%	1,410.59
7100424 · Materials & Supplies - LFG Mgt	1,264.00	1,458.34	86.67%	2,244.30	4,375.00	51.3%	18,350.00
7111424 · Electricity - LFG (Electricity Flare)	66.34	50.00	132.68%	162.63	150.00	108.42%	600.00
7200424 · General Expense - LFG Mgt	46.69	166.66	28.02%	675.28	500.00	135.06%	3,000.00
7202424 · Surface Emission Monitoring SEM	3,600.00	0.00	100.0%	3,600.00	4,500.00	80.0%	18,000.00
7410424 · Maintenance Land - LFG Mgt	0.00	166.66	0.0%	3,240.00	500.00	648.0%	2,000.00
7430424 · Maint Equipment - LFG Mgt	586.63	708.34	82.82%	586.63	2,125.00	27.61%	10,450.00
Total 424 · LFG Management	8,364.05	7,794.44	107.31%	22,280.80	27,883.50	79.91%	115,334.00
426 · Operations							
7050426 · Salaries - Supervisory	13,187.67	15,122.70	87.2%	43,060.03	45,368.08	94.91%	181,472.31
7090426 · Wages Hourly - Operations	38,632.08	77,266.03	50.0%	180,208.50	231,798.07	77.74%	927,192.25
7091426 · Wages Overtime - Operations	3,995.61	4,832.37	82.68%	18,747.15	14,496.89	129.32%	57,987.44
7100426 · Materials & Supplies Operations	1,558.87	3,000.00	51.96%	5,070.37	9,000.00	56.34%	36,000.00
7101426 · Tools	141.55	400.00	35.39%	1,200.18	1,100.00	109.11%	4,200.00
7110426 · Heat Buildings	1,220.47	0.00	100.0%	4,915.92	5,000.00	98.32%	19,000.00
7111426 · Electricity - Operations	1,722.17	2,033.00	84.71%	4,971.63	6,400.00	77.68%	19,600.00
7200426 · General Expense - Operations	104.93	2,525.00	4.16%	1,497.08	5,575.00	26.85%	23,500.00
7230426 · Rentals - Operations	222.52	400.00	55.63%	667.12	1,200.00	55.59%	50,200.00
7410426 · Maintenance Land	11,992.88	7,000.00	171.33%	25,022.78	21,000.00	119.16%	91,500.00
7420426 · Maintenance Buildings - Oper	1,945.56	3,000.00	64.85%	7,110.22	4,200.00	169.29%	14,000.00
7430426 · Maint Equipment - Operation	5,135.52	18,500.00	27.76%	26,078.22	55,500.00	46.99%	222,000.00
7500426 · Fuel Oil / Diesel - Equipment	20,294.40	14,900.00	136.2%	54,162.66	32,800.00	165.13%	222,000.00
7501426 · Gasoline	0.00	2,000.00	0.0%	2,526.40	4,000.00	63.16%	21,000.00
7502426 · Grease & Oil	108.81	5,000.00	2.18%	1,622.42	8,300.00	19.55%	25,800.00
Total 426 · Operations	100,263.04	155,979.10	64.28%	376,860.68	445,738.04	84.55%	1,915,452.00
428 · Information-Technology							
7200428 · Computer Software/Internet Exp	16,161.60	2,692.50	600.25%	19,061.60	15,729.50	121.18%	60,000.00
7300428 · Computer Hardware	161.99	916.66	17.67%	161.99	2,750.00	5.89%	11,000.00
7400428 · Professional Services/IT	4,841.74	5,625.00	86.08%	26,084.21	18,525.00	140.81%	96,545.00
Total 428 · Information-Technology	21,165.33	9,234.16	229.21%	45,307.80	37,004.50	122.44%	167,545.00
470 · Employee Benefits & PR Taxes							
7930470 · Employee Clothing	535.96	1,819.59	29.46%	1,455.27	5,458.75	26.66%	21,835.00
7935470 · Sick Pay Wages	1,218.73	2,116.66	57.58%	7,616.81	6,350.00	119.95%	25,400.00

Greater Lebanon Refuse Authority
Profit & Loss Budget Performance
March 2024

9:26 AM
04/02/2024
Accrual Basis

	Mar 24	Monthly Budget	% of Monthly Budget	YTD Actual	YTD Budget	% of YTD Budget	Annual Budget
7936470 · Vacation Pay Wages	4,716.86	10,574.70	44.61%	21,815.22	31,724.10	68.77%	126,896.42
7938470 · Personal Pay Wages	1,347.89	2,888.85	46.66%	12,371.80	8,666.55	142.75%	34,666.21
7939470 · Birthday -Floating Holidays Pay	175.84	1,991.09	8.83%	4,002.76	5,973.35	67.01%	23,893.37
7940470 · Employee Life Insurance	0.00	433.34	0.0%	1,283.90	1,300.00	98.76%	5,200.00
7941470 · Retired EE Life Insurance	0.00	45.84	0.0%	131.55	137.50	95.67%	550.00
7945470 · Employee Disability Insurance	-30.00	2,683.16	-1.12%	8,465.55	8,049.50	105.17%	32,198.00
7950470 · Employee Med & Hosp Ins	68,680.95	62,772.59	109.41%	195,856.83	188,317.75	104.0%	753,271.00
7955470 · Retired Empl Med & Hosp Ins	578.84	748.34	77.35%	1,390.92	2,245.00	61.96%	8,980.00
7956470 · Employer COBRA Expense	0.00	2,056.00	0.0%	164.02	6,168.00	2.66%	24,672.00
7960470 · Employer FICA/Medicare	7,661.42	14,906.34	51.4%	34,390.93	44,719.00	76.91%	178,876.00
7970470 · Unemployment Compensation-PM	410.65	1,114.80	36.84%	7,190.24	8,361.00	86.0%	11,148.00
7980470 · Employee Retirement Fund	0.00	0.00	0.0%	0.00	201,897.00	0.0%	201,897.00
7990470 · Training & Professional Devel	400.00	885.00	45.2%	1,324.24	2,655.00	49.88%	10,620.00
Total 470 · Employee Benefits & PR Taxes	85,697.14	105,036.30	81.59%	297,460.04	522,022.50	56.98%	1,460,103.00
780 · Capital Expenses							
7810426 · Capital Land & Improv Operation	0.00	0.00	0.0%	0.00	0.00	0.0%	210,500.00
7820426 · Capital Build& Improv Operation	96,730.06	105,000.00	92.12%	286,100.89	305,000.00	93.8%	575,000.00
7830400 · Capital Equipment - Office	16,741.64	13,333.33	125.56%	32,680.07	26,666.67	122.55%	40,000.00
7830410 · Capital Equipment - Recycling	0.00	0.00	0.0%	0.00	24,000.00	0.0%	174,000.00
7830422 · Capital Equipment -Treatment	59,107.50	376,678.33	15.69%	619,594.20	1,130,035.00	54.83%	1,130,035.00
7830424 · Capital Equipment - LFG Mgt	0.00	0.00	0.0%	0.00	6,000.00	0.0%	6,000.00
7830426 · Capital Equipment -Operations	0.00	50,000.00	0.0%	34,630.00	104,500.00	33.14%	594,500.00
7830428 · Capital Equipment/IT	0.00	40,333.34	0.0%	3,095.00	61,000.00	5.07%	61,000.00
Total 780 · Capital Expenses	172,579.20	585,345.00	29.48%	976,100.16	1,657,201.67	58.9%	2,791,035.00
7990000 · Excess Transfers to Reserves	0.00	188,369.91	0.0%	0.00	565,109.75	0.0%	2,260,439.00
Total Expense	735,750.22	1,672,201.45	44.0%	2,637,447.38	4,645,842.74	56.77%	13,200,335.00
Net Income	153,238.01	-188,370.78	-81.35%	-162,793.66	-565,110.51	28.81%	0.00

Origin: All

Transactions from 01/01/2024 through 03/31/2024

Inbound Tickets Only

Third Party and Intercompany Customers

Disposal Only

GREATER LEBANON REFUSE AUTHORITY
Origin/Material Summary

Origin: All

Transactions from 01/01/2023 through 12/31/2023

Inbound Tickets Only

Third Party and Intercompany Customers

Disposal Only

Origin	Pct	YTD Tons	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
01 - Annville Township	2.70	3,621.2600	289.9100	283.3600	268.1600	332.8700	335.8900	274.0500	295.4600	331.0600	266.7300	424.0000	267.2000	252.5700
02 - Bethel Township	4.32	5,782.7000	514.9800	439.3500	538.6500	450.6600	560.9400	532.8400	458.2300	451.9100	473.6500	518.7800	450.2700	392.4400
03 - Cleona Borough	1.41	1,895.7500	145.9400	139.8100	160.2900	148.9400	148.2000	173.0000	184.6100	175.9500	174.4700	139.3100	145.2500	159.9800
04 - Cold Spring Township	0.00	0.8700	0.0000	0.0000	0.1600	0.0000	0.0000	0.0000	0.7100	0.0000	0.0000	0.0000	0.0000	0.0000
05 - Cornwall Borough	1.95	2,616.4000	225.4100	163.5700	234.9300	230.1800	213.3700	278.4700	211.7700	273.9800	212.6300	220.1600	175.3400	176.5900
06 - East Hanover Township	1.61	2,162.5900	138.8000	154.3100	175.6600	144.3500	262.4900	223.8300	205.8900	250.6500	129.7500	179.8900	182.9400	114.0300
07 - Heidelberg Township	1.56	2,085.8600	211.7600	147.7300	204.5500	124.6900	129.7300	200.4000	175.1500	264.1600	167.1500	161.4400	146.5200	152.5800
08 - Jackson Township	6.39	8,558.6600	748.4000	659.6400	654.9900	594.5500	831.4000	729.6400	718.4200	784.4400	621.5100	793.1700	662.3100	760.1900
09 - Jonestown Borough	1.28	1,715.9500	151.8900	97.9300	121.7700	140.5000	166.2200	142.2000	166.3900	177.4200	150.7500	148.6600	131.0900	121.1300
10 - Lebanon City	20.39	27,315.9000	2,050.8500	1,801.2000	2,314.1600	2,216.0800	2,446.8400	2,345.9300	2,332.1500	2,599.4100	2,245.5300	2,384.1200	2,299.3100	2,280.3200
11 - Millcreek Township	2.51	3,365.1500	239.2200	269.5000	227.0800	247.5700	295.7800	310.3100	381.3600	367.7700	258.2800	264.1700	267.8300	236.2800
12 - Mount Gretna Borough	0.46	612.8600	55.6200	52.2200	76.2500	43.5700	46.4400	42.9300	50.8900	51.0400	68.6200	44.9200	41.2500	39.1100
13 - Myerstown Borough	5.10	6,840.2900	644.7900	491.7300	607.3700	529.8800	614.9600	595.7000	626.7100	569.6700	602.8000	524.4700	503.9600	528.2500
14 - North Annville Township	0.87	1,164.9500	91.6000	61.6700	103.2200	130.7600	65.4900	138.1000	98.4300	96.9300	123.2500	76.6000	95.5300	83.3700
15 - North Cornwall Township	4.16	5,573.7200	441.4700	391.1100	483.2000	391.0100	489.4700	444.1000	480.9800	558.5600	522.4300	472.0400	488.2400	411.1100
16 - North Lebanon Township	8.66	11,604.3000	926.0200	970.1900	971.7700	927.0700	1,034.1900	889.0400	1,059.3500	948.7300	859.2300	1,081.7700	900.8700	1,036.0700
17 - North Londonderry Township	5.03	6,742.5900	542.9200	435.4400	526.4200	538.0400	639.1600	556.6100	598.3400	616.6400	467.4000	681.2300	613.9900	526.4000
18 - Palmyra Borough	4.85	6,497.1100	503.1400	477.2100	560.4300	499.7400	568.9900	721.6800	580.4100	522.1100	525.6100	554.6800	497.0500	486.0600
19 - Richland Borough	0.82	1,104.2400	96.0400	84.3500	86.6800	109.3700	100.9800	89.6200	90.6400	100.6900	82.8300	98.0800	85.7200	79.2400
20 - South Annville Township	1.81	2,432.0000	572.1900	312.1900	136.1300	181.1500	260.1300	149.6800	192.8900	143.3200	148.9300	128.5800	99.8900	106.9200
21 - South Lebanon Township	7.62	10,216.4400	820.2800	775.7500	761.9000	924.8400	1,038.8200	1,032.3700	775.0200	937.0600	803.4600	825.1600	798.1400	723.6400
22 - South Londonderry Township	3.53	4,724.0500	464.8100	308.3100	367.7000	359.3600	393.5300	546.2000	396.2200	377.3100	377.9000	401.2000	371.0300	360.4800
23 - Swatara Township	1.80	2,408.7400	159.5700	135.7100	176.1800	152.5800	263.4000	263.1200	209.5400	214.5900	204.0400	193.9600	176.8000	259.2500
24 - Union Township	9.55	12,799.6200	686.0800	806.0400	923.2800	1,036.9000	1,248.3500	1,254.6600	1,439.9600	1,271.7900	1,456.3800	1,234.8300	803.6000	637.7500
25 - West Cornwall Township	0.88	1,176.7000	107.5600	95.7300	112.4800	100.6500	87.1000	100.4200	112.1500	85.3800	81.2300	109.9600	84.4200	99.6200
26 - West Lebanon Township	0.73	977.1900	60.2200	74.9800	75.6100	60.1500	84.3400	125.3700	53.6100	86.3000	104.1100	99.2500	94.2000	59.0500
28 - Other	0.00	1.1400	0.0000	0.1000	0.1900	0.0000	0.0000	0.0000	0.0000	0.5500	0.0000	0.2400	0.0000	0.0600
NA - Not Applicable	0.00	0.2100	0.0000	0.0000	0.0000	0.0000	0.0000	0.2100	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Report Grand Totals		133,997.2400	10,889.4700	9,629.1300	10,869.2100	10,615.4600	12,326.2100	12,160.4800	11,895.2800	12,257.4200	11,128.6700	11,760.6700	10,382.7500	10,082.4900
Subtract Metal		-90.81	-8.09	-1.67	-6.23	-6.80	-5.39	-11.70	-7.57	-6.57	-7.30	-13.75	-8.23	-7.46
Report Grand Total		133,906.43	10,881.38	9,627.46	10,862.98	10,608.66	12,320.82	12,148.78	11,887.71	12,250.85	11t,121.37	11,746.92	10,374.52	10,075.03